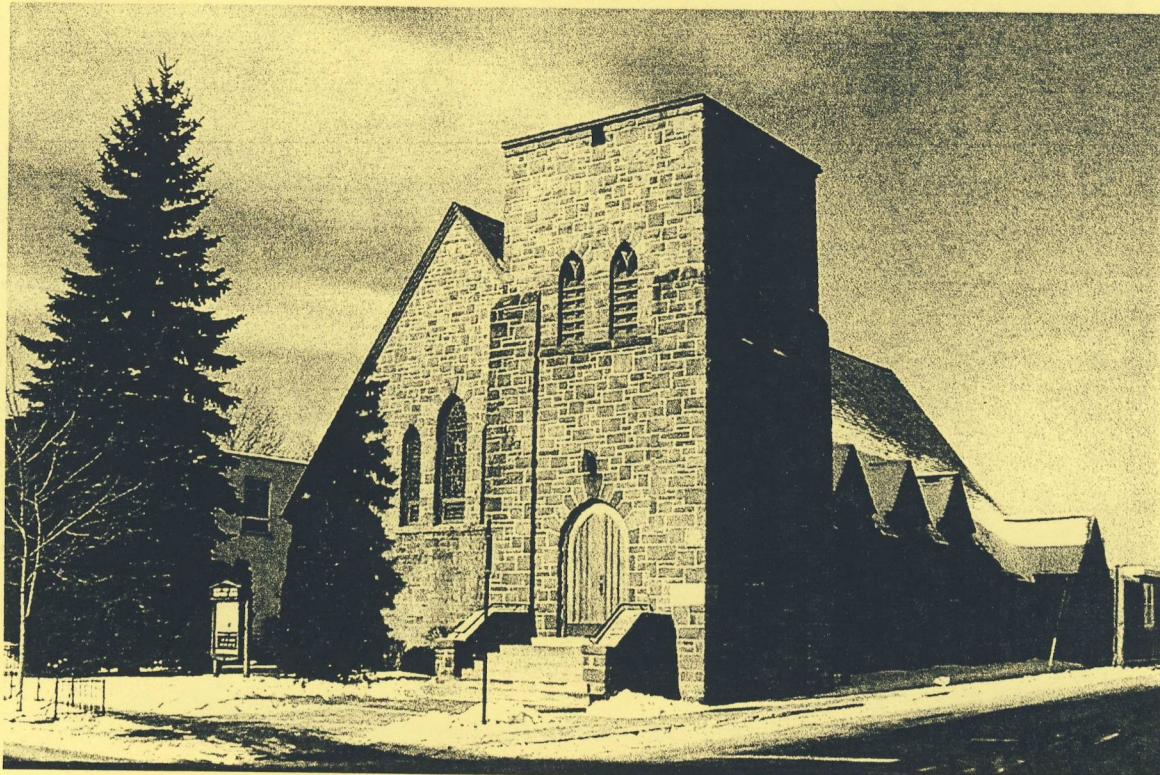


The Synod of Quebec and Eastern Ontario
THE PRESBYTERIAN CHURCH IN CANADA



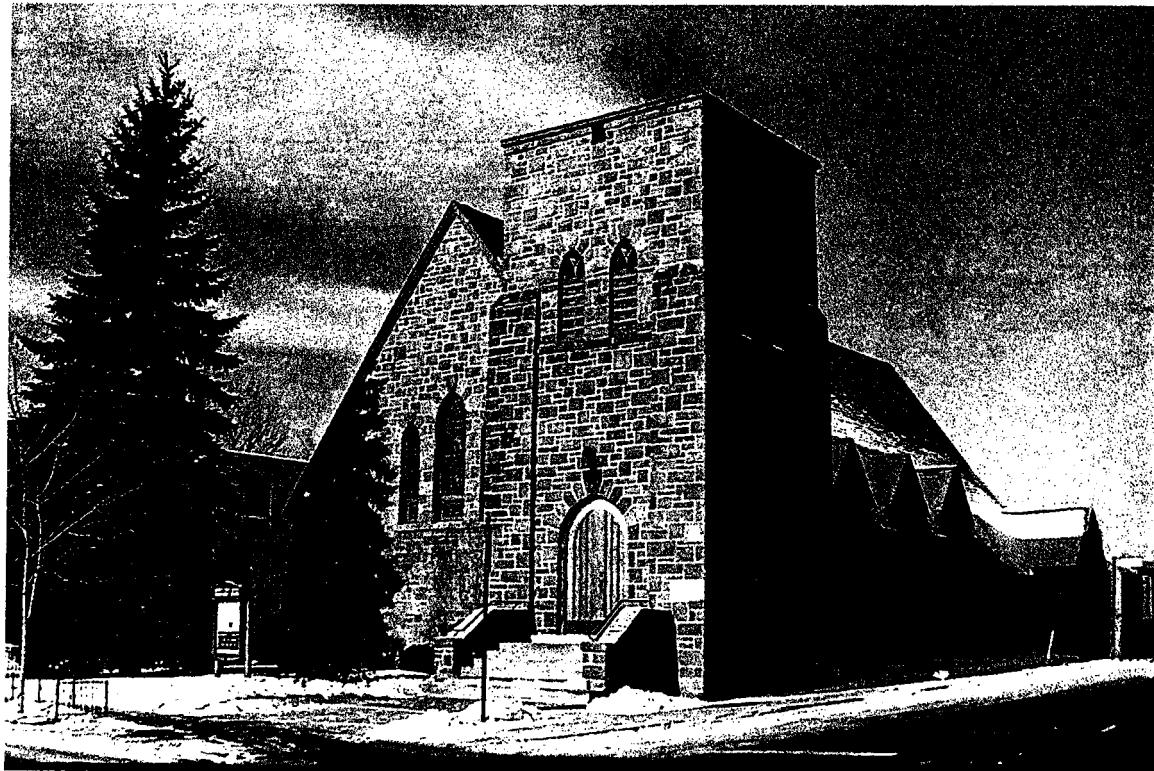
*Minutes and Reports of the 128th Synod
meeting at*

*Margaret Roger Memorial Church,
Lachute, Quebec*

October 18th and 19th, 2002

*Le Synod de Quebec et de l'Est de l'Ontario
L' EGLISE PRESBYTERIENNE AU CANADA*

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**The Minutes and Reports of the 128th meeting of the Synod of Quebec and
Eastern Ontario
of the Presbyterian Church in Canada**

Meeting at Margaret Rodger Memorial Church, Lachute, Quebec
on Friday and Saturday, 18th and 19th October, 2002

On Friday, the eighteenth day of October 2002, at 2 p.m. the Synod of Quebec and Eastern Ontario met within Margaret Rodger Memorial Church, Lachute, Quebec.

Opening worship and the Sacrament of Holy Communion was conducted by the minister of Margaret Rodger Memorial Church, the Rev. David Stewart, with the assistance of the elders from the church. The Moderator of the 127th Synod, Mrs. Joan Hilliard preached the sermon. The service included an act of remembrance for those ministers and elders of the Synod who had died during the previous year. They included the Rev. Phil Schissler, the Rev. Hamish Kennedy, the Rev. Lloyd Smith and also Mrs. Betty (Mack) Parker (mother of the Rev. Barry Mack). Obituaries for Mr. Kennedy, Mr. Smith and Mr. Schissler are found in the appendix, page 51.

Welcome to Margaret Rodger Memorial Church, Lachute, QC.

On behalf of the Kirk Session and congregation of Margaret Rodger Memorial Church, Lachute, David Stewart welcomed the commissioners to the church and to Lachute and warned them of the dangers of illegal parking in the area.

Constitution

After a brief intermission, Mrs. Joan Hilliard, Moderator, constituted the 128th meeting of the Synod with prayer.

Attendance:

The following commissioners were in attendance:

The Presbytery of Quebec

*The Rev. J. Ross H. Davidson, the Rev. Mark Godin, Mrs. Jeanne Reed

Presbytery of Montreal

The Rev. Roland De Vries, the Rev. David Stewart, the Rev. Marc-Henri Vidal, Dr. Dan De Silva,

*Druse Bryan, *Lois Klempa, Richard Lancing

The Presbytery of Seaway-Glengarry

The Rev. Mark Bourgon, the Rev. Paul Chambers, *the Rev. R. Martin, Mr. Ken Janes, *Mrs. Donna McIlveen, Mr. Earl Fournay (alternate elder), *Mrs. Sheila Paterson

Presbytery of Ottawa

The Rev. J. Fair, the Rev. A. J. R. Johnston, *the Rev. James T. Hurd, the Rev. A. M. Mitchell, *the Rev. John Wilson (present only for the 3rd and 4th sederunts), Mrs. Dorothy Herbert, *Mr. Dave Milne, Mr. Roy McKain, Mr. Eoin Matheson (alternate elder), *Mr. John Paul, *Peter Rombeek, Mr. George Toller

Presbytery of Lanark-Renfrew

The Rev. Bruce Cossar, the Rev. Milton Fraser, Mr. O. Blackburn, *Mrs. Joan Hilliard, *Mr. Sandy McCuan, Joan Morison

* member of Synod Council

The 128th meeting of the Synod of Quebec and Eastern Ontario
Meeting at Margaret Rodger Memorial Presbyterian Church, Lachute
on Friday and Saturday, 18th and 19th October, 2002

Regrets

There were regrets from Miss C. Jean Phillips, the Rev. Barry Mack and the Rev. John Wilson (for the first two sederunts).

Also present: Anita Mack and Christina Ball (A.E.Cs.), the Rev. Bert de Bruijn. (Mr. de Bruijn was originally listed as a commissioner. He was in attendance as one who had received a nomination as Moderator of the 128th Synod.)

There were no ecumenical visitors.

Approval of the Agenda

MOTION: R. Martin/R. Davidson moved the adoption of the Agenda as circulated. (Appendix, pages 1 + 2)

Election of Moderator

The Clerk reported that three nominations for Moderator had been received. The Rev. Ian MacMillan, nominated by the Presbytery of Lanark-Renfrew, had withdrawn his name. The Rev. Bert de Bruijn, nominated by the Presbytery of Seaway-Glengarry, had also withdrawn. The Rev. Ross Davidson, nominated by the Presbytery of Ottawa, had agreed to let his nomination stand.

The Moderator called for further nominations from the floor.

MOTION: A. Mitchell/D. Stewart moved that nominations close. AGREED

MOTION: R. Martin/D. Stewart moved that the Rev. Ross Davidson be elected Moderator of the 128th Synod of Quebec and Eastern Ontario. AGREED

The moderator inducted the Rev. Ross Davidson as Moderator of the 128th Synod of Quebec and Eastern Ontario with prayer and expressed the good wishes of the court.

The Rev. Ross Davidson thanked Mrs. Joan Hilliard for her work in moderating Synod and Synod Council during the past year. He expressed his thanks to the court for electing him moderator.

Minutes of the 127th Synod

The Minutes of the 127th Synod had been circulated.

The following correction should be made:

Page 1 - The Rev. J. Ross H. Davidson

MOTION: R. Martin/J. Paul moved that the Minutes, as corrected, be accepted. AGREED.

The 128th meeting of the Synod of Quebec and Eastern Ontario
Meeting at Margaret Rodger Memorial Presbyterian Church, Lachute
on Friday and Saturday, 18th and 19th October, 2002

Committee on Business

MOTION: It was moved by R. Martin/J. Paul that the Report of the Business Committee be received and considered. AGREED.

Recommendation 1.

It was moved by R. Martin/J. Paul that the Roll of the Synod be those Commissioners appointed to attend Synod by the Presbyteries within its bounds together with the members of Synod Council. AGREED

* Members of Synod Council

Presbytery of Quebec

*The Rev. J. Ross H. Davidson
The Rev. Mark Godin

Mrs. Jeanne Reed

Presbytery of Montreal

The Rev. Roland De Vries
The Rev. Barry Mack
The Rev. David Stewart
The Rev. Marc-Henri Vidal

Dr. Dan De Silva
*Mrs. Druse Bryan
*Mrs. Lois Klempa
Mr. Richard Lancing
*Dr. Michael Pettem

Presbytery of Seaway-Glengarry

The Rev. Mark Bourgon
The Rev. Paul Chambers
The Rev. Bert de Bruijn
*The Rev. R. Martin

Mr. Ken Janes
*Mrs. Donna McIlveen
Mr. Earl Fourney (alternate elder)
*Mrs. Sheila Paterson

Presbytery of Ottawa

The Rev. J. Fair
The Rev. A. J. R. Johnston
*The Rev. James T. Hurd
The Rev. A. M. Mitchell
*The Rev. John Wilson
Mrs. Dorothy Herbert

*Mr. Dave Milne
Mr. Roy McKain
Mr. Eion Matheson (alternate elder)
*Mr. John Paul
Miss C. Jean Phillips
*Mr. Peter Rombeek
Mr. George Toller

Presbytery of Lanark-Renfrew

The Rev. Bruce Cossar
The Rev. Milton Fraser
*Mr. Sandy McCuan

Mr. O. Blackburn
*Mrs. Joan Hilliard
Mrs. Joan Morison

**The 128th meeting of the Synod of Quebec and Eastern Ontario
Meeting at Margaret Rodger Memorial Presbyterian Church, Lachute
on Friday and Saturday, 18th and 19th October, 2002**

Business Committee Report continued.....

Recommendation 2.

It was moved by R. Martin/J. Paul that attendance be recorded in the Synod's Register, and travel expenses be paid upon authorization of the Finance Committee in consultation with the Committee on the Roll and Leave to Withdraw. AGREED

Recommendation 3.

It was moved by R. Martin/J. Paul that the Synod's guests, be invited to address the court, that they be extended an invitation to "sit and correspond" and Gracefield "Activists" be allowed to make a presentation on Friday evening. AGREED

Recommendation 4.

It was moved by R. Martin/J. Paul that members desiring to leave the Synod early receive permission from the Committee on the Roll and Leave to Withdraw (11:30 a.m. Saturday). AGREED

Recommendation 5.

It was moved by R. Martin/J. Paul that the Committee on the Roll and Leave to Withdraw be Mark Bourgon and Ken Janes, members of the Presbytery of Seaway-Glengarry. AGREED

Recommendation 6.

It was moved by R. Martin/ J. Paul that the committee to examine Presbytery Minutes and Minutes of the Synod Council be convened by Bruce Cossar from the Presbytery of Lanark-Renfrew. AGREED

Recommendation 7.

It was moved by R. Martin/J. Paul that Roland DeVries and one other member of the Presbytery of Montreal be the Committee on Courtesies. AGREED

Recommendation 8.

It was moved by R. Martin/J. Paul that Synod Council be authorized to fill any vacancies which may occur within Synod Committees prior to the next Synod meeting. AGREED

Recommendation 9.

It was moved by R. Martin/J. Paul that the Committee to review the Minutes of the meeting of the 128th Synod of Quebec and Eastern Ontario be the Moderator of Synod and John Paul. AGREED

The 128th meeting of the Synod of Quebec and Eastern Ontario
Meeting at Margaret Rodger Memorial Presbyterian Church, Lachute
on Friday and Saturday, 18th and 19th October, 2002

Business Committee Report continued.....

Recommendation 10.

It was moved by R. Martin/J. Paul that the function and format (including the question of who is to attend-Web servant/AEC's/Gracefield Director, etc.) of the Synod be reviewed by the Presbyteries and that they report to the Synod Council before it meets in May 2003. (This is with reference to recommendation # 2 on page 7 of the Minutes of the 126th Synod "the function of the Synod be reviewed in 2003 by the Presbyteries, and that the 2003 meeting of Synod be mandated to decide whether any further changes are needed.")

AGREED

Recommendation 11.

Gracefield Second Annual Review

It was moved by R. Martin/J. Paul that the same committee from Synod (Sandy McCuan, Bert DeBruijn, Derek McLeod), which conducted the first annual review, conduct the second annual review along with representatives from the Presbytery of Ottawa and report to the Presbytery of Ottawa and the Synod Council by it's January meeting. AGREED

Recommendation 12.

Gracefield Third Annual Review

It was moved by R. Martin/J. Paul that the third annual review, by the same committee, take place in August/September 2003 and report to the September Synod Council meeting with a view to bringing recommendations to the Synod meeting in October 2003. (Synod Council Minutes page 182) AGREED

Standing Committees of Synod

Synod Council - Committee to Nominate

Moderator, past moderator, Clerk, Clerks of the Presbyteries, Conveners of Standing committees, Representatives of the WMS, WD Synodical and a representative from G.O.C.

Finance Committee

John Paul (Convenor), David Milne (Treasurer), 5 Presbytery treasurers: Isabell MacArthur (Treasurer, Quebec), Peter MacDougall (Finance Convener, Montreal), Ian MacMillan (Treasurer, Seaway-Glengarry), Peter Campbell, (Treasurer, Ottawa), Sandy McCuan (Treasurer, Lanark-Renfrew) and Norm Inglis (Finance Convenor, Gracefield) or Malcolm Leith (Treasurer, Gracefield)

Youth Committee

Peter Rombeek (Convener), Anita Mack (Montreal), Christine Ball (Ottawa), Nadine Farfard (Quebec and Camp d'action biblique), Donna McIlveen (Seaway-Glengarry), Dorothy Herbert (Gracefield representative), Gwendolyn Lam (Montreal).

The 128th meeting of the Synod of Quebec and Eastern Ontario
Meeting at Margaret Rodger Memorial Presbyterian Church, Lachute
on Friday and Saturday, 18th and 19th October, 2002

Business Committee Report continued....

Missions/Robert Fund

Druse Bryan (Convener), conveners from the 5 Presbytery Missions Committees, Marc-Henri Vidal (representing the French ministries within the Presbyteries of Quebec and Montreal) and the Synodical President

The Synod/Synodical Regional Staffing Committee

Lois Klempa (Convener), with three members from the Synodical and three members from the Synod

Synod Historian

Marlene du Charme

Pension Board - Synod Corresponding Representative

The Resource Team on Sexual Abuse and/or Harassment

Reg Evans (Convener), Ted O'Neill, Mark Bourgon, Ian MacLean, Linda Robinson, Jocelyn MacKay, Patrick Healy and others as needed

Gracefield Operating Committee

John Wilson (Convener), Bruce Brie, Doug Cottrell, Terry Flett, Milton Fraser, Pamela Gemmell, Wally Hong, Sandy Higgs-Nesbitt, Norman Inglis, Rt. Hon. David Kilgour, Malcolm A. Leith, Mark Nesbitt, Anna Pinck. Non-voting members: Christine Ball, Anita Mack, Alan Herbert, Dorothy Herbert

Synod Web-Site

Webservant - Gord Walford

Synod Web-Site Oversight Committee

Wally Hong, Gordon Walford, Dave Milne and Bob Martin

Synod Representative to Assembly Council

Marlene duCharme

MOTION It was moved by R. Martin/John Paul that the above be the Standing Committees of Synod and that Dr. Dan De Silva be appointed to the Regional Staffing Committee.
AGREED.

Note - the name of Dave Milne (Pension Board - Synod Corresponding Representative) was omitted from the list adopted under the above motion. He has been receiving their correspondence.

**The 128th meeting of the Synod of Quebec and Eastern Ontario
Meeting at Margaret Rodger Memorial Presbyterian Church, Lachute
on Friday and Saturday, 18th and 19th October, 2002**

Business Committee Report continued....

MOTION: It was moved by R. Martin/J. Paul that the Report of the Business Committee be adopted. AGREED

Correspondence (Appendix, pages 4 - 12):

- i. Open Letter About Triennium and John Wilson's reply.
- ii. Dorothy Henderson - Selection of candidates to go to Triennium 2003
- iii. Committee to Nominate of the General Assembly
- iv. Presbytery of Ottawa - endorsing Fund-raising initiative for Gracefield

MOTION It was moved by J. Hurd/J. Fair that items i. and ii. be deferred until John Wilson, who has been corresponding with Dorothy Henderson, is present. After discussion the motion was agreed.

MOTION It was moved by R. Martin/J. Hillard that the Presbytery of Lanark-Renfrew take responsibility for providing members for the Committee to Nominate. AGREED

MOTION It was moved by R. Martin/J. Paul that consideration of the correspondence from the Presbytery of Ottawa (asking Synod to endorse the fund-raising proposals from Gracefield Operation Committee) be deferred until the Third Sederunt, item # 5. AGREED

At this point there was a short break for exercise and refreshments.

Synod Treasurer

MOTION D. Milne/J. Paul moved that the audited financial statements to the 31st December, 2001 be received and considered. AGREED

Dave Milne lead us through the statements (Appendix pages 13 - 19) and answered questions. We started the year with \$17, 356.00 and ended with \$22, 126.00. Some outstanding debts have been paid off, notably \$5,500.00 to the P.C.C. and repayment of the loan to St. Andrew's, St. Lambert, Quebec of \$8,500.00. (Appendix, page 14)

Synod has three separate accounts: one for Synod Operations, a second for the Area Education Consultants and the third for the Five-Year Gracefield Camp and Conference Centre Capital Plan. As at January 1st, 2002, \$15,455. 39 (Appendix, page 15) was available for Synod expenses.

The total disbursements for the A.E.Cs. was \$47,141.00. The balance, \$5,423.00, includes excess funds sent from 50 Wynford Drive (Appendix, page 18).

In the Five-Year Gracefield Camp and Conference Centre Capital Plan (Appendix, page 19), we have total receipts of \$21,646.00 and an expenditure of \$20,739.00, leaving a balance of \$907.00.

These statements have been audited by John B. Hoye, C.G.A. on the 15th May, 2002.

The 128th meeting of the Synod of Quebec and Eastern Ontario
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on Friday and Saturday, 18th and 19th October, 2002

Synod Treasurer continued....

MOTION J. Paul/D. Milne moved that John B. Hoye be appointed to review the 2002 financial statements. If Mr. Hoye is unable to act on this matter, the Synod gives the Finance Committee power to issue to appoint an alternative. **AGREED.**

The balance sheet as at 30th September 2002 (Appendix pages 20 - 25) was circulated and the following points were made:

there is still a surplus in the A.E.C. accounts from monies sent from Wynford Drive; the Five-Year Gracefield Camp and Conference Centre Capital Plan balance is \$3,463.00; \$5,000.00 repayment has been made to St. Andrew's/St. Paul's congregation in Montreal; at the 30th September we have \$10,215.41 (Appendix, page 21) in the bank available for Synod expenses; approximately \$8,000.00 in Synod assessments has yet to be received.

MOTION D. Milne/J. Paul moved that the above information be received for information. **AGREED.**

The time for this report having expired, it was agreed that further discussion would take place on Saturday morning. (Appendix, pages 26 and 27)

Report of the Synod Mission and Outreach Committee and the Robert Fund

MOTION D. Bryan/A. Johnston moved that the report be received and considered. **AGREED.** The report is found in the Appendix, pages 37 and 38.

The Robert Fund

There were three proposals for the distribution of the income from the Robert Fund. These are based on revenues of \$8,000, \$10,000, \$12,000. With fluctuating markets, there is uncertainty about the exact amounts available.

The table on page 37 of the Appendix shows the proposed distribution of the funds based on these three separate estimates of revenue.

MOTION It was moved by D. Bryan/D. De Silva that the grant requests from the Robert Fund for 2003 be adopted.

Amendment It was moved in amendment by R. Lancing/A. Mitchell that the distribution be made based on the percentages used on the approved distribution for 2002, namely: Mission St. Paul 10%, Camp d'action biblique 10%, La Vie Chrétienne 70%, Mission Montreal 10%. After discussion, the amendment was defeated and the motion was **AGREED.**

**The 128th meeting of the Synod of Quebec and Eastern Ontario
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on Friday and Saturday, 18th and 19th October, 2002**

Report of the Synod Mission and Outreach Committee and the Robert Fund continued....

Canada Mission Ministries Grant Request

The committee had received a late application from the Presbytery of Ottawa for additional funds to pay for the Francophone Ministry which is housed within Erskine Church. The time having expired, it was agreed to return to this later.

Guest Speakers

Mrs. John Hilliard introduced our two Area Education Consultants - Anita Mack and Christina Ball - and asked them to speak on "Active Evangelism".

"Active Evangelism" is the sharing of the good news. Jesus is our role model in word and action. If we are not interested in evangelism, then who are we following? We need to know the biblical story and our own faith story.

Three groups need evangelism:

- 1) those who are outside the church,
- 2) those who are on the periphery of our congregations and come once and awhile and
- 3) the next generation.

We need to be passionate in our faith.

Anita and Christina introduced some exercises for the Synod to do in small groups.

They were thanked by the Moderator for their presentation.

Committee on the Roll and Leave to Withdraw

Mark Bourgon reported that he had no requests to withdraw.

Adjournment

MOTION J. Paul/R. Martin moved the adjournment and Synod agreed. The Moderator adjourned Synod with prayer to reconvene at 7 p.m.

Moderator

Clerk

SECOND SEDERUNT

At 7 p.m., the same day and place, the Moderator constituted the second sederunt of Synod with prayer.

Synod Youth Committee

MOTION P. Rombeek/D. Herbert moved that the report be received and considered. AGREED. It is found on page 39 of the Appendix.

MOTION It was moved by P. Rombeek/D. Herbert that the report be adopted. AGREED.

W.M.S. Synodical Report

Clerk

The 128th meeting of the Synod of Quebec and Eastern Ontario
Meeting at Margaret Rodger Memorial Presbyterian Church, Lachute
on Friday and Saturday, 18th and 19th October, 2002

W.M.S. Synodical Report

MOTION S. Paterson/J. Hilliard moved that the report be received and considered. AGREED.
The report is found on page 40 of the Appendix.

MOTION S. Paterson/J. Hilliard moved that the report be adopted. AGREED.

Regional Staffing Committee

MOTION Moved by L. Klempa/D. De Silva that the report be received and considered.
AGREED.

The report is found on page 41 of the Appendix.

The Area Education Consultants were introduced and asked to give a report of their activities. Anita Mack has responsibility for the Presbyteries of Quebec and Montreal. She has monthly youth services in Montreal and is active in the Presbyteries visiting congregations. During the summer she ran four daily vacation bible camps. She is doing promotional work for Canada Youth 2003 and is also involved with Youth in Ministry.

Christina Ball has responsibility for the presbyteries of Lanark-Renfrew, Ottawa and Seaway-Glengarry. She has been more involved with training programmes for Sunday School teachers (the next one being in the Presbytery of Seaway/Glengarry) and in Elder training. Her focus has been more with leaders than with youth.

There was only one recommendation: that Dan De Silva be added to the Committee. This has already been done by the nominating committee. The moderator declared the motion redundant.

MOTION L. Klempa/D. Bryan moved the adoption of the report as a whole. AGREED.

Missions Committee continued.....

A late request for an additional \$10,000.00 grant for the Francophone Ministry in Ottawa has come to the Synod Committee through Ottawa Presbytery Ministry Committee.

John Fair, Convener of the Ministry Committee of the Presbytery of Ottawa explained the request. The minister of the Francophone congregation worshiping in Erskine Church, the Rev. Charles Kahumbu, is a student at Presbyterian College taking courses prescribed by the General Assembly Committee (page 383 Acts and Proceedings, 2002). He is now in his "in ministry year" and experiencing severe financial difficulties. The solution proposed by the Ministry Committee of the Presbytery of Ottawa was that he should be recognized as a student minister in the charge. This would give him a stipend of almost \$30,000. Half of this would be paid by the Presbytery of Ottawa.

This proposal comes from the Ministry Committee of the Presbytery and not from the Presbytery. The Moderator ruled that it was out of order.

MOTION D. Bryan/D. De Silva moved that the Synod grant requests from Canada Ministries for 2003 be adopted.

Amendment It was moved in amendment by J. Fair/A. Mitchell that, under the Presbytery of Ottawa section, the Francophone Ministries be increased from \$5,000 to \$15,000 for 2003. The amendment was carried. The motion, as amended, was CARRIED.

**The 128th meeting of the Synod of Quebec and Eastern Ontario
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on Friday and Saturday, 18th and 19th October, 2002**

Missions Committee continued.....

MOTION D. Bryan/D. De Silva moved that the report, as amended, with its recommendations, be adopted. AGREED.

Youth Presentation

The following young people who had attended Gracefield Camp and Conference Centre lead the Synod in singing a number of songs popular at Gracefield and shared their enthusiasm for all the activities of the camp as well as sharing their testimonies.

Those present in the band were: Rob Christie, John Pinck, John "Haymish" McNeish-Hastings, Marni Kellison, Darlene Morrison. The speakers were: Jenny Serwyle and Laura Perry. Carole Sinclair came along as a supporter.

Committee on the Roll and Leave to Withdraw

Mark Bourgon reported that he had no requests to withdraw.

Announcements

David Stewart invited members of Synod to an informal reception in the church hall. Those who had requested billets would be matched with those providing billets during this time. Marc-Henri Vidal made a request for surplus communion sets. There is a need for them in overseas congregations.

Adjournment

MOTION A. Mitchell moved the adjournment. AGREED.

The Moderator adjourned Synod with prayer to meet again on Saturday morning for worship and business at 9:30 a.m.

There followed a social hour in the church hall.

Moderator

Clerk

THIRD SEDERUNT

On Saturday, 19th October, 2002 at 9:30 a.m., within the church hall of Margaret Rodger Memorial Church, the Moderator, the Rev. Ross Davidson, constituted the third sederunt of the Synod of Quebec and Eastern Ontario in the church hall with a time of worship and prayer. He was assisted by Milton Fraser on the piano. The Moderator reflected on our distinctiveness as Presbyterians as found in the Scriptures.

Clerk

The 128th meeting of the Synod of Quebec and Eastern Ontario
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on Friday and Saturday, 18th and 19th October, 2002

Guest Speaker

The Rev. Heather Jones was introduced. She has completed an assignment in Malawi with the Church of Central Africa Presbyterian in the Synod of Livingstonia. Her theme was "Active Evangelism Overseas".

The abundant life which we enjoy is not shared by the people of Malawi. They know hunger, sickness and ignorance. Hence the work of the church in evangelism is concentrated in health care and education through which the Christians share what they are called to do and be. The Synod is involved in providing the means and knowledge to improve the standard of living. What they do is central to their witness to God's love. In this they are not willing to accept the limitation of their resources. The church is developing programmes such as the manufacture of greetings cards by the women which are helping to raise the standard of living. This is their active evangelism.

Heather reported that, while she was in Malawi, she attended services at which up to sixty-nine children were baptised at one time. This would happen three or four times a year. Services normally last up to two hours with special services lasting between three and five hours.

She was thanked by the Moderator.

At this time the Synod moved back into the sanctuary and the Moderator called for the report of the Gracefield Operating Committee.

Gracefield Operating Committee

MOTION It was moved by J. Wilson/D. Herbert that the report be received and considered.
AGREED.

John Wilson spoke of the excellent camping season which had just ended. (Appendix, pages 42 - 47) There were extra expenses of \$5,000 for increased insurance and fund-raising consultant fees, but the committee is hoping to meet its budget and perhaps to surpass it.

There is a potential problem in that the camp is being assessed for municipal taxes. An appeal has been launched but it seems unlikely that we will be given complete exemption. At some time in the past the word "Presbyterian" was dropped from the name. It would have been advantageous, during the appeal, to have had the name in the title.

A new picnic and rainy day pavilion has been erected with financial assistance from St. Andrew's, Ottawa.

Bookings have been received well into next year.

More people are needed to serve on G.O.C.

There is good news in that Gracefield Camp was given a three star rating from the Quebec Tourism Commission.

The convener and his committee, the director and staff of Gracefield and the Presbytery of Ottawa were commended for the work which they have done.

MOTION J. Wilson/J. Paul moved the adoption of this part of the report. AGREED.

The 128th meeting of the Synod of Quebec and Eastern Ontario
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G.O.C. Fund-raising

To clarify the confusion caused by an earlier letter, John Wilson spoke on Fund-raising for Gracefield and the new proposal which is called 'Gracefield's "Bring Visions to Life" Campaign.' (Appendix, pages 48 - 50) It will be run in conjunction with the Five Year Major Maintenance and Capital Projects Programme which is being administered by the Synod Finance Committee. The intention is to have a two-pronged thrust to the fund-raising campaign. The first, from the Five-Year Maintenance and Capital Campaign, will solicit funds from congregations and individuals. It will focus on renovations to Beaver Lodge, upgrades to Jolly Roger, purchase of equipment and upgrading wiring, etc. The "Bringing Visions to Life" Campaign will focus on raising capital for ventures not linked to the Five Year Major Maintenance and Capital Campaign. It will solicit contributions from individuals, government and other granting foundations and will be used for needs such as replacing the director's cottage, water filtration, etc. (See pages 33 - 36 of the Appendix)

At this time the letter from the Presbytery of Ottawa informing Synod that it had endorsed the "Bringing Visions to Life" Campaign and asking Synod also to endorse the Campaign, was presented to the Court.

After discussion it was agreed that "individuals" in the second paragraph of the proposal, found on page 49 of the Appendix, be replaced by "presbyteries" and that point # 5, of the third paragraph of the same page, read "Re-establish/Maintain donations to Operations". The amended refers only to page 49 of the proposal. The amended Page 49 is found in the appendix.

MOTION It was moved by J. Wilson/J. Paul that the Synod endorse the fund-raising campaign as outlined in the amended document 'Gracefield's "Bringing Visions to Life" Campaign.' AGREED.

MOTION J. Wilson/J. Hurd moved that the report, as a whole with its recommendations, be adopted. AGREED.

Committee to Examine the Minutes of the Presbyteries and the Synod Council

The Rev. Bruce Cossar reported that he had formed a committee to examine the minutes of the presbyteries and the Synod Council.

MOTION B. Cossar/J. Fair moved that the records of the following courts be attested as being neatly and correctly kept:
the Synod Council of Quebec and Eastern Ontario and the Presbyteries of Lanark-Renfrew, Montreal, Ottawa, Quebec and Seaway-Glengarry. AGREED.

Committee on the Roll and Leave to Withdraw

MOTION M. Bourgon/K. Janes moved that the following people be given leave to withdraw: Marc-Henri Vidal, Richard Lancing, Roland DeVries. AGREED.

The 128th meeting of the Synod of Quebec and Eastern Ontario
Meeting at Margaret Rodger Memorial Presbyterian Church, Lachute
on Friday and Saturday, 18th and 19th October, 2002

Finance Committee continued.....

MOTION J. Paul/D. Milne moved that the Five Year Financial Forecast on page 30 of the Appendix, be received for information. AGREED

There was discussion concerning the operating grant for Gracefield which shows only a \$1,000 increase from 2003-2008 and also concerns that no allowance was made in the forecast for the impact of inflation.

MOTION J. Hurd/D. Milne moved that the Five Year Financial Forecast 2003-2008 be referred back to the Finance Committee with the direction that the committee be asked to revise and resubmit the forecast including a statement of principles governing the formulation of the forecast, such principles to include an intention to increase the operating grant for the Gracefield Camp and Conference Centre and appropriate adjustments to take account of inflation in honoraria and expense account provisions. AGREED.

The Five-Year Major Maintenance and Capital Projects

This report was presented for information. (Appendix, page 31)

Three corrections have been made to the report:

1. The cost of the Craft Hut, Tuck Shop and Activity Area has been increased from \$8,000.00 to \$11,000.00,
2. Projects Completed or Planned for 2002 has been increased to \$20,000.00 from \$17,000.00 .
3. Miscellaneous Building Upgrades have been reduced from \$36,200.00 to \$33,000.00.

The new pavilion will be ready for the 2003 camping season (Appendix, page 32).

Lunch break

The time being 12 noon, the Moderator adjourned the sederunt with prayer to meet again at 1 p.m.

Moderator

Clerk

THE FOURTH SEDERUNT

The Moderator constituted the fourth Sederunt with prayer at 1 p.m..

Finance Committee continued

MOTION It was moved by J. Paul/D. Milne that the summary report of the "Five Year Major Maintenance and Capital Projects Program" dated September 1, 2002 be received for information (Appendix, page 31) AGREED.

Clerk

The 128th meeting of the Synod of Quebec and Eastern Ontario
Meeting at Margaret Rodger Memorial Presbyterian Church, Lachute
on Friday and Saturday, 18th and 19th October, 2002

Finance Committee continued

Budget

There was further discussion on the budget including the necessity for budgeting \$2,500.00 for Sexual Harassment. (Appendix, pages 28 and 29)

AMENDMENT E. Fournay/A. Johnston moved that the \$2,500 for Sexual Harassment be removed from the budget.

The amendment was defeated.

It was agreed that a report from the Sexual Abuse Committee would be requested for the next Synod meeting.

The discussion, started at the First Sederunt, concerning lack of application by Camp d'action biblique for funds, continued.

MOTION M. Godin/J. Reed moved that \$3,000.00 be allocated to Camp d'action biblique to help them in the facility upgrade programme. AGREED.

MOTION J. Paul/D. Milne moved that the budget, as amended, for 2003 be adopted. AGREED

MOTION J. Paul/D. Milne moved the adoption of the report as a whole, as amended, with its recommendation. AGREED.

Correspondence continued.....

The consideration of correspondence deferred from the first sederunt continued. (Appendix, pages 3 - 8)

John Wilson spoke of his concern (Appendix, page 3) regarding the process by which a decision had been made by the Life and Mission Agency to reduce our participation in Youth Triennium from almost six hundred delegates from our church to one hundred and fifty with only fourteen places allotted to the Synod of Quebec and Eastern Ontario. There had been little consultation with those involved - a hundred respondents out of more than five times that number who had attended. We have been made aware of financial reasons, including the debt incurred by Triennium itself and the extra costs for liability insurance, which may also have influenced the decision.

There followed a brief presentation by John Paul, on "What is new at Gracefield. (Appendix, page 32)

MOTION It was moved by J. Wilson/J. Fair that our church's participation in Triennium be the subject of a consultation between the Life and Mission Agency, Synods and Presbyteries of our church. AGREED.

(It is understood that the Clerk will send this motion with a covering letter to the Life and Mission Agency and the Committee on Christian Education and Ministry with Children and Youth.)

The 128th meeting of the Synod of Quebec and Eastern Ontario
Meeting at Margaret Rodger Memorial Presbyterian Church, Lachute
on Friday and Saturday, 18th and 19th October, 2002

Committee on Courtesies

In the absence of Roland DeVries, Druse Bryan read the report from the Committee on Courtesies. D. Bryan moved that a comprehensive vote of thanks be extended to the Moderator, the Clerk, Our guest speakers - Anita Mack, Christina Ball and the Rev. Heather Jones, the Rev. David Steward and the Kirk Session and congregation of Margaret Rodger Memorial Church and, in particular, the ladies of the congregation for providing such wonderful meals.

The motion was seconded by D. Milne. AGREED.

Date, Time and Place of Next Meeting

The next meeting of Synod will be held

The Synod has received an invitation from the Kemptville/Oxford Mills Pastoral Charge to meet in St. Paul's Church, Kemptville on the 17th and 18th October, 2003 at 2 p.m..

MOTION R. Martin/A. Johnston moved that the Synod accept the invitation. AGREED.

Absent Commissioners

Concern was expressed that some commissioners had not appeared and had not sent regrets. It is noted that some people are commissioners by virtue of their membership of Synod Council. It was agreed that the Clerk would communicate with the clerks of presbyteries emphasizing the responsibility of commissioners to attend Synod.

Adjournment

At 2:05 p.m. J. Hurd moved the adjournment. The commissioners agreed.

The Moderator adjourned Synod with prayer to meet again at 2 p.m. on Friday, 17th day of October 2003, within St. Paul's Presbyterian Church, Kemptville, Ontario

Moderator

Clerk

Clerk



Moderator: Mrs. Joan Hilliard

Clerk: Rev. Robert Martin

128th MEETING PROVISIONAL AGENDA
FRIDAY AFTERNOON, OCTOBER 18, 2002

2:00 p.m.

Margaret Roger Memorial Church, Lachute, P.Q.

FRIDAY - FIRST SEDERUNT

Friday, October 18th at 2 p.m.

| | | |
|-----|----------------|---|
| 1. | 2 p.m - 3 p.m. | Welcome to Margaret Roger Memorial Church, Lachute/ Opening Worship / Communion / Memorials |
| 2. | 3 p.m. | Constitution of the Synod |
| 3. | | Roll of Synod/Attendance/Regrets/Ecumenical Visitors |
| 4. | 3: 05 p.m. | Approval of the Agenda |
| 5. | | Election of Moderator/Installation of the Moderator |
| 6. | 3: 15 p.m. | Minutes of the 127 th meeting |
| 7. | 3: 25.m. | Committee on Business and Notices of Motion |
| 8. | | Nominating Committee |
| 9. | | Correspondence |
| 10. | 3: 45 p.m. | Refreshment/Exercise Break |
| 11. | 4 p.m. | Synod Treasurer |
| 12. | 4: 15 p.m. | Synod Finance Committee |
| 13. | 4: 25 p.m. | 5 year Plan |
| 14. | 4: 45p.m. | Missions Committee and Robert Fund Committee |
| 15. | 5 p.m. | Guest Speaker |
| 16. | 5: 45 p.m. | Committee on Roll and Leave to Withdraw |
| 17. | | Announcements and Adjournment/Prayer |
| 18. | 6 p.m. | Supper |

SECOND SEDERUNT

Friday evening October 18th

| | | |
|----|------------|---|
| 1. | 7: 00 p.m. | Prayer/Constitute the Court |
| 2. | 7: 15 p.m. | Youth Committee |
| 3. | 7: 30 p.m. | Synodical Women's Missionary Society |
| 4. | 7: 45 p.m. | Regional Staffing Committee |
| 5. | 8: 00 p.m. | Youth Presentation |
| 6. | 8: 45 p.m. | Committee on the Roll and Leave to Withdraw |
| 7. | | Announcements, Adjournment/Prayer |
| 8. | | Fellowship Hour |

2.

THIRD SEDERUNT

Saturday morning, October 19th

| | | |
|----|-------------|--|
| | 8:30 | Committee Meetings |
| 1. | 9:30 a.m. | Worship |
| 2. | | Prayer to Constitute the Court |
| 3. | 10 a.m. | The Rev. Heather Jones |
| 4. | 10: 30 a.m. | Gracefield Operating Committee re Gracefield Camp and Conference Centre. |
| 5. | 11: 00 a.m. | G.O.C. Fund raising |
| 6. | 11:15 a.m. | Committee to Examine the minutes of the Presbyteries and the Synod Council |
| 7. | 11: 25 a.m. | Committee on Roll and Leave to Withdraw |
| 8. | | Committee Reports continued ... Finance |
| 9. | 12 noon | Lunch |

FOURTH SEDERUNT

Saturday afternoon, October 19th

| | | |
|----|----------|--|
| 1. | 1 p.m. | Prayer to constitute the court |
| 2. | 1:05p.m. | Unfinished business |
| 3. | | Committee on Courtesies |
| 4. | | Time and Place of the next Synod meeting |
| 5. | | Adjournment/Prayer. |

St. Steph Appendix Page 3 erian Church

Team Ministers

*The Rev. Charlene Wilson
The Rev. John Wilson
1290 Castle Hill Crescent
Ottawa, ON. K2C 2B3
(613) 225-7088*



*579 Parkdale Avenue
Ottawa, ON. K1Y 4K1
Phone: (613) 728-0558
Fax: (613) 728-8440*

Clerk of Session

*Beverley VanderSchoot
9 Atholl Doune Drive
Aylmer, Quebec
J9J 1A9
(613) 771-9331*

September 5th, 2002

Dorothy Henderson,
Associate Secretary
Education in the Faith and Ministry with Children and Youth

Dear Dorothy:

It is with deep regret that I acknowledge the "Open Letter about Triennium and Canada Youth 2003" and the decision reached to drop out of significant involvement with Triennium. As I can see we are moving from having about 500+ Canadian Presbyterian youth to about 150. The competition for these spaces will surely leave many disappointed and left out of what has been for the youth of our church an incredible and life changing experience.

I find this to be a hasty and poorly consulted decision within the church. Why were individual Presbyteries and Synods not consulted? Since they were the groups doing a lot of the promotion and funding of buses and youth (and the funding of AEC's), etc., surely we were not doing it because we have a lot of money we don't know how to spend!

Triennium was perhaps the only big event specifically geared for Presbyterian Youth which provided an international exposure to the Presbyterian Reformed Faith, a faith which numbers in the millions across the world, but will not be well known, nor experienced now by our youth, nor by the many churches in Canada which both continue to struggle daily with an inferiority complex.

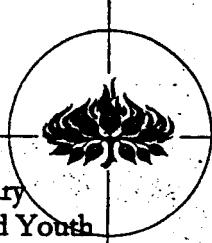
Charlene and I have been leaders at Triennium for the last six years. We have both seen the significant impact which Triennium has been able to make precisely because it is so big, and foreign, and draws such incredible speakers, drama teams, international guests, etc., qualities which we will not be able to match with such small resources and limited pools of speakers (\$\$) from which to draw.

I would therefore ask that my concerns be brought forward to the Life and Mission Agency asking them to reconsider their decision. I will also be forwarding this letter to my Presbytery and Synod asking for their support in this as well.

Yours Sincerely,

Rev. John Wilson

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Dorothy Henderson, Associate Secretary
Education in the Faith & Ministry with Children and Youth
June 11, 2002

Open Letter About Triennium and Canada Youth 2003

Hundreds of young people in The Presbyterian Church in Canada have been inspired, encouraged and strengthened in faith through large youth conferences. Our youth have attended *Triennium* at Purdue University in Indiana and more recently, *Canada Youth 2000* at Brock University in St. Catharines, Ontario.

At the November 2001 meeting of the Life and Mission Agency of The Presbyterian Church in Canada, a decision was made to *hi-light the life and work of our own denomination* by hosting *Canada Youth 2003*. Although we will continue to offer the *Triennium* experience for Canadian youth, we will have somewhat reduced involvement.

The decision to move in this direction came about because of these considerations:

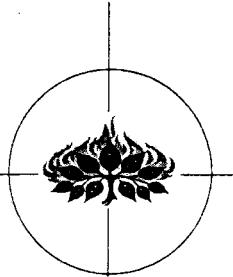
- In an internet/paper survey, 100 respondents (almost equally youth and adults) spoke very highly of *Canada Youth 2000* while there was more reservation, but still positive reaction, to *Triennium*.
- After many years of excellent *Triennium* leadership, we were sad to receive the resignation in 2001 of our staff person, Jo Morris. However, Jo agreed, to our delight, to head the *Canada Youth 2003* event. Since budgets are set well in advance, there is only sufficient staff budget for one event. It seemed logical to put it toward *Canada Youth 2003*.
- After September 11 of last year, many parents and youth leaders expressed concern about personal safety and the border crossing of youth. Some congregational members have expressed concern about the expense of fundraising and the devalued Canadian dollar. Some regional staff expressed frustration with the enormous task of co-ordinating mass transportation.

After conversation with Gina Yaeger in the Presbyterian Church (USA), we are delighted to learn that *Triennium* has graciously given us 150 spots for Canadian youth. Our relationship with *Triennium* has been positive and we thank God for that. Gina has also invited us to revisit this decision at any time in the future.

In the fall of 2003, we will devise a registration process to make *Triennium* access fair and equitable across our eight synods. In the meantime, we are excited about *The Edge of the Wave*, the theme for *Canada Youth 2003*, August 19-24 at Brock University, St. Catharines, Ontario.

The Presbyterian Church in Canada

L'Église presbytérienne au Canada



Dorothy Henderson,
50 Wynford Drive,
Toronto, ON M3C 1J7

October 1, 2002

Rev. Bob Martin,
Box 41,
Vankleek Hill, ON K0B 1R0

Dear Bob,

Will you please include this item about Triennium at your next Synod meeting? **We are asking that your synod appoint a committee to oversee the promotion of a new process, the acceptance of applications, the sorting, interviewing and selection of applicants for Triennium 2004.** We have attached a suggested process which also includes guiding principles.

Many people will know by now that our participation in the Triennium Youth Conference at Purdue University will be significantly different in 2004. This decision was made con-jointly with the Life and Mission Agency Committee of our denomination and the Presbyterian Church (USA). I have attached the "Open Letter" which was circulated in the August 2002 PCPak and is also on the church website. The reasons for this decision are many. They are complex and the decision was not made lightly by either denomination. Here is a re-cap of some of the reasons:

- In 2001 a survey of 100 Canadian Presbyterians (youth and adults) who attended both Canada Youth 2000 and Triennium showed a higher satisfaction rate with Canada Youth 2000.
- The Life and Mission Agency of our Church decided to hi-light the life and work of our own denomination by hosting a second Canadian conference, Canada Youth 2003.
- Jo Morris, who has been our capable Triennium leader for many years, resigned as staff person for Triennium but was willing to be a staff leader for Canada Youth 2003.
- After September 11, 2001, some parents and youth leaders expressed concern about personal safety and border crossing of youth.
- Some congregational members expressed concern about the constant fundraising for large youth events.
- Some people expressed appreciation of a Canadian event because of our devalued Canadian dollar.
- Some adults in the larger synods expressed frustration with the enormous task of co-ordinating mass transportation.
- Legal and financial liability for the Triennium event has become quite worrisome.

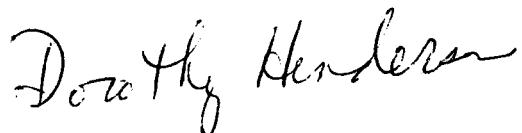
After conversation with Gina Yaeger, Presbyterian Church (USA), we were delighted to learn that, although we felt it was necessary to withdraw as a formal partner in Triennium, we could still send 150 Canadian Presbyterians as international guests. Gina also invited us to revisit our decision about Triennium at any time in the future.

Appendix Page 6

Now, of course, we have the responsibility of finding an equitable and fair way to choose 150 youth and their adult advisors. I consulted Regional Staff across our country and some members of the Life and Mission Agency Committee. I believe that, in our collective wisdom, we have designed a good process for this selection. We ask for the active cooperation of synods across our country to see that the process gets implemented.

Please call me at church offices (800-619-7301) if you require more clarification.

Sincerely,

A handwritten signature in black ink that reads "Dorothy Henderson". The signature is fluid and cursive, with "Dorothy" on the top line and "Henderson" on the bottom line.

Dorothy Henderson,
Christian Education and Ministry with Children and Youth
The Presbyterian Church in Canada

Suggested Process for Selection of Triennium Participants

Note: Synods are free to adapt this process according to synod and local needs. However, synods are asked to keep the guiding principles in mind.

Guiding Principles

In the selection of Canadian Presbyterian youth for Triennium 2004, we, the members of The Presbyterian Church in Canada will:

- Use a **delegated**, rather than an **open registration process**. The Presbyterian Church (USA) has always used a delegated process—that is, young people must fill in an application form, apply to their Presbytery, and go through a selection process. In Canada, we have previously not followed the delegated system but simply offered registration to anyone who had the money. (There was, however, a cap on the total numbers who could attend from various synods.)
- Abide by the deadlines listed in the process below, in order that applications be processed in time for summer, 2004.
- Agree to **representation** based on a consideration of **previous Triennium involvement** of particular synods and the **Presbyterian population per synod**, with a minimum of four to each synod. The representation, then, would look like this:
 - British Columbia: 4
 - Alberta: 9
 - Saskatchewan: 4
 - Manitoba and Northwestern Ontario: 11
 - South Western Ontario: 29
 - Toronto/Kingston: 53
 - Quebec and Eastern Ontario: 14
 - Atlantic Synod: 26
- Provide a short-term, part-time national coordinator who will ensure that good contacts are maintained with the Presbyterian Church (USA). This person will also ensure that there is a balance of male/female adult advisors. If some synods do not wish to use all of their allocated numbers, the coordinator will maintain waiting lists for other synods who have extra people who want to attend. The coordinator might also consult with the synod committees around issues like fundraising and travel arrangements.

Suggested Process

1. Appoint from your synod, a committee who will communicate the new process within your synod, will oversee the acceptance of applications, the sorting, interviewing and selection of applicants. This committee will also assist, when necessary, to connect the successful applicant to the Canadian registrar. This committee may also consult with the Canadian registrar around issues like fundraising and travel arrangements. Travel arrangements would remain, as in the past, the responsibility of the synod.

2. In order to process the applications in a fair and orderly fashion, the following timeline must be followed:

February 1, 2004: All applications (youth and adult leaders) are made to a designated synod person

February and March, 2004: The synod committee sorts, interviews and selects applicants

March 31, 2004: A Canadian registrar will collect all applicants, check for adjustments needed in gender balance of adult advisors, and send out the Triennium registration form to the selected applicants.

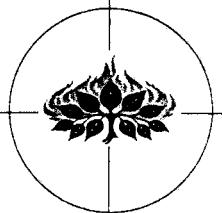
June 1, 2004: A Canadian registrar will forward all Triennium registrations to Presbyterian Church (USA) and will remain the primary contact from March 31 to July 31, 2002.

3. The appointed committee should write and distribute application questions for both youth and adult advisors. In consultation with staff at the Presbyterian Church (USA) we suggest questions like these:

- Explain how you are active in the life and ministry of your congregation.
- Can you describe some of the wider ministry of The Presbyterian Church in Canada? Have you participated in any presbytery, synod, national, international events? Have you heard of any events on these levels?
- What is the most important thing about your Christian faith? How would you describe your relationship to Jesus Christ? (Note: Triennium organizers have always said that Triennium is not the place to send a new Christian, but rather youth and adult leaders should have a longer sense of personal and corporate relationship with Christ and the church.)
- Triennium is a community event. What do you anticipate about living together in close community for almost a week?
- Please provide references from three people who have seen and experienced you in Christian community. [These referees might be asked: How long have you known (applicant's name) and in what capacity? Could you briefly describe (applicant's name)? What gifts, talents and abilities does (applicant's name) offer to the church? Would you, without reservation, recommend (applicant's name) as a participant in a large Christian youth conference—Triennium 2004 at Purdue University, Indiana?]

The Presbyterian Church in Canada

L'Église presbytérienne au Canada



MODERATOR OF THE 128TH GENERAL ASSEMBLY

The Rev. Mark Lewis, B.A., M.Div.

October 1, 2002

The Rev. Bob Martin
 Synod of the Quebec & Eastern Ontario
 Box 41
 Vankleek Hill, ON
 K0B 1R0

Dear Bob:

I am writing with regards to the membership of the 2002 General Assembly Committee to Nominate to Standing Committees. The Book of Forms sections 301 to 301.5, as attached, outlines the membership for this Committee.

The Clerk of the Synod is to notify the General Assembly Office of the presbyteries within its bounds responsible for appointing members to the Committee to Nominate. Will you please forward to me at your earliest convenience, and no later than November 30, 2001, the presbytery responsible for naming members. Your Synod is to name a minister/diaconal minister commissioner and an elder commissioner.

The Synod should also be made aware of this further information about the membership:

1. The Convener for 2002 is the commissioner from the Synod of Quebec and Eastern Ontario.
2. The Secretary for 2002 who will be the Convener for 2002, is from the Synod of Toronto-Kingston who is named from amongst its commissioners appointed to the 2000 Committee.
3. The Synod of Southwestern is to name the Secretary for the 2002 Committee from amongst its commissioners appointed to the 2002 Committee.

The Convener for the 2002 Committee to Nominate is the Rev. Ian McLean, and the Secretary is Ms. Clare Harrison.

For your information I am enclosing a chart outlining the synods from where the convenor and secretary are to be named in future years.

Please contact me if you require any further information and thank you for your assistance with this request.

With kind regards.

Sincerely yours,

Terrie-Lee Hamilton
 Senior Administrator
 General Assembly Office

(f:\th\nominating committee\synod letter)

Clerks of Assembly: The Rev. Stephen Kendall, Mrs. Barbara McLean, The Rev. Dr. Tony Plomp

COMMITTEE TO NOMINATE STANDING COMMITTEES OF THE GENERAL ASSEMBLY
Book of Forms References

301. The Assembly appoints, as soon as possible, the following committees: (1) a Committee on Bills and Overtures which consists of the clerks of Assembly, commissioners who are clerks of synods and presbyteries, and such other ministers, members of the Order of Diaconal Ministries, and elders as the Assembly may see fit to appoint and to which presbyteries may nominate one person each for membership; (2) a Committee on Business (see section 296); (3) a Committee on Records of Synods, Assembly and Assembly Council; (4) a Committee on classifying returns to Remits; (5) a committee on commissions; and (6) a Committee on the Nomination of Standing Committees. Concerning the latter, the Assembly orders:

301.1 That synods of the church be assigned a fixed number of representatives for each year as follows: Synod of the Atlantic Provinces, Synod of Quebec and Eastern Ontario, two members each; Synod of Toronto and Kingston, four members; Synod of Hamilton and London, three members; the Synods of Manitoba and Northwestern Ontario, Saskatchewan, Alberta and the Northwest, and British Columbia, one member each. The committee shall consist of fifteen members in addition to the convener and secretary. It is understood that the fifteen members of the committee are to be commissioners.

301.2 That the synods become responsible for the appointment of their representatives, and that they be charged to devise means whereby presbyteries within their bounds receive equitable representation.

301.2.1 Each synod is required to notify the clerks of Assembly by November 30 of each year of the presbyteries within their bounds responsible for appointing members to the Committee to Nominate Standing Committees for the next General Assembly; and

301.2.2 Each presbytery indicated in section 301.2.1 shall send before March 31 of each year, the names and addresses of their appointees to the convener of the Committee to Nominate Standing Committees.

301.3 To ensure proportional representation:

301.3.1 the Synods of the Atlantic Provinces, Quebec and Eastern Ontario, and Toronto and Kingston each name equal representation of ministers and elders from their respective synods;

301.3.2 the Synod of Hamilton and London appoint two ministers and one elder for 1952, and reverse the order for each year thereafter;

301.3.3 the Synods of Manitoba and Northwestern Ontario, and Alberta and the Northwest each appoint a minister for 1952, and the Synods of Saskatchewan and British Columbia each appoint an elder for the same year; the order to be reversed for each year thereafter;

301.3.4 any synod may appoint a member of the Order of Diaconal Ministries in place of a minister.

301.4 The convener and secretary are appointed from the three central synods in turn, the secretary of one year becoming the convener of the following year and the clerks of synods are required to furnish the names of their respective synod appointments to the clerks of the General Assembly when reporting other matters required from the synod by the General Assembly.

301.5 The secretary so appointed must be a member of the Committee to Nominate standing committees in the year before his/her appointment as secretary.

**COMMITTEE TO NOMINATE
ROTATION OF CONVENOR AND SECRETARY**

| Assembly | Convenor | Secretary |
|-----------------|--|--|
| | | |
| 2003 (129th) | Toronto-Kingston Doug Kendall | Southwestern Ontario Clifford Andrews |
| 2004 (130th) | Southwestern Ontario Clifford Andrews | Quebec & Eastern Ontario |
| 2005 (131th) | Quebec & Eastern Ontario | Toronto-Kingston |
| 2006 (132th) | Toronto-Kingston | Southwestern Ontario |
| 2007 (133th) | Southwestern Ontario | Quebec & Eastern Ontario |
| 2008 (134th) | Quebec & Eastern Ontario | Toronto-Kingston |
| 2009 (135th) | Toronto-Kingston | Southwestern Ontario |
| 2010 (136th) | Southwestern Ontario | Quebec & Eastern Ontario |

Appendix Page 12

Subject: Business for the Synod
From: "James T. Hurd" <jthurd@sympatico.ca>
Date: Thu, 03 Oct 2002 14:59:54 -0400
To: Robert Martin <rmartin@hawknets.ca>
CC: "Wilson, John" <wilsontwin@igs.net>

The Rev'd Mr. Robert Martin, Clerk,
Synod of Quebec and Eastern Ontario.

Dear Robert:

The Presbytery of Ottawa at its stated meeting September 17-18, 2002 received a communication from John Wilson, Convener of the Gracefield Operating Committee, dated August 29, 2002, outlining the details of a major fundraising effort for the Gracefield Camp and Conference Centre, requesting the presbytery to commend this to sessions, congregations, and individuals.

The following action was taken:

"It was moved by J. R. Wilson, seconded by W. Hong, and agreed, that the Gracefield Camp and Conference Centre fundraising project be endorsed by the Presbytery of Ottawa and that this endorsement be forwarded to the Synod with a request for their endorsement also."

Accordingly, the Presbytery of Ottawa wishes to draw the communication of August 29, 2002 from John Wilson, Convener of the Gracefield Operating Committee to the Synod and requests that the Synod endorse this initiative.

In Christ's service,

J. T. Hurd,
Clerk.

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The Presbyterian Church in Canada

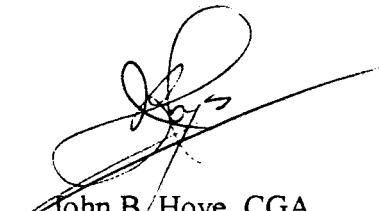
The Synod of Eastern Ontario and Western Quebec

**Area Education consultant and 5 year Gracefield Camp and Conference Centre
Capital Plan**

I have examined the balance sheet and statements of income and disbursements for the above accounts for the year ended December 31, 2001. My examination included such tests and other procedures, as I considered necessary in the circumstances.

In my opinion, these financial statements present fairly the financial position of the Synod as at December 31, 2001, and the results of operations for the year then ended, in accordance with generally accepted accounting principles applied on a basis consistent with that of the preceding year.

The expression of opinion above is not to be interpreted as a view of a licensed practitioner, and the duties and liabilities normally associated thereto, are not implied nor are to be presumed. This expression is intended only for members of the Synod to assess Synod's financial position and results of operations for the subject year.



John B. Hoye, CGA
MAY 15, 2002

L'EGLISE PRESBYTERIENNE AU CANADA THE PRESBYTERIAN CHURCH IN CANADA
 Le Synod du Québec et de l'Est de l'Ontario The Synod of Québec and Eastern Ontario

Balance Sheet
As at 31 December 2001

| | <u>As at 31 Dec 2000</u> | <u>As at 31 Dec 2001</u> |
|--|--------------------------|--------------------------|
| Current Assets | | |
| Bank Account | \$17,086 | \$21,785 |
| Goods and Service Tax Refund Receivable | 269 | 341 |
| Capital | | |
| Gracefield Camp & Conference Centre (GCC) | 1 | 1 |
| Total Assets | <u>\$17,356</u> | <u>\$22,126</u> |
| Liabilities | | |
| Area Education Consultant Expenses - See AEC Statement of Receipts and Disbursements for more details (Presbyterian Church in Canada and the Womens' Missionary Society (WMS) has given the Synod advanced AEC Expense funds to pay for future AEC expenses) | \$1,659 | \$5,423 |
| 3 Year Capital Gracefield Camp & Conference Centre Plan | \$0 | 907 |
| Presbyterian Church in Canada Loan for Gracefield | 0 | 5,500 |
| St. Andrew's, St. Lambert, Québec for Gracefield | 0 | 8,500 |
| Donations Received for Gracefield Camp and Conference Centre | 0 | 100 |
| White Pine Loan (Assumed \$15,240 Balance from GCCC 1 Jan 2001) | 0 | 0 |
| Sub-Total Liabilities | <u>\$1,659</u> | <u>\$20,430</u> |
| Pre-1997 Synod Debt related to GCCC Operations: | | |
| Presbyterian Church in Canada (PCC) | \$0 | |
| St. Andrew/St. Paul Presbyterian Church, Montréal, Québec | \$10,000 | 5,000 |
| St. Andrew's, St. Lambert, Québec | 5000 | 0 |
| Total Pre-1997 GCCC Debt | <u>\$15,000</u> | <u>\$5,000</u> |
| Total Liabilities | <u>\$16,659</u> | <u>\$25,430</u> |
| Equity | <u>\$697</u> | <u>(\$3,303)</u> |
| Total Liabilities and Equity | <u>\$17,356</u> | <u>\$22,126</u> |

L'EGLISE PRESBYTERIENNE AU CANADA
Le Synod du Québec et de l'Est de l'Ontario

THE PRESBYTERIAN CHURCH IN CANADA
The Synod of Québec and Eastern Ontario

Bank Reconciliation
Period Ending 31 December 2001

| | |
|--|--------------------|
| Available from Bank Account 1 January 2001 | \$17,086.06 |
| Less Area Education Consultant Funds Available from 2001 | -\$1,658.85 |
| Net Available in Bank Account for General Synod Expenses 1 January 2001 | \$15,427.21 |

| | |
|---|---------------------|
| Synod Operations for 2001 | |
| Plus: Total Operating Receipts for 2001 | \$115,232.44 |
| Less: Total Disbursements for 2001 | -115,204.36 |
| Surplus Available for Synod Operations Starting 1 January 2002 | \$28.08 |
| | \$28.08 |

| | |
|--|-------------------|
| Area Education Consultants (AEC) for 2001 | |
| Available from 2000 as at 31 December 2000 | \$1,658.85 |
| Total Receipts from Womens' Missionary Society in 2001 | 50,904.66 |
| Total Disbursements for AEC in 2001 | -47,140.96 |
| Surplus Available for Synod AEC Starting 1 January 2002 | \$5,422.55 |
| | \$5,422.55 |

| | |
|---|-------------------|
| 5 Year Gracefield Camp & Conference Centre Capital Plan for 2001 | |
| Receipts for 2001 | 21,646.10 |
| Total Disbursements for 2001 | -20,739.00 |
| Surplus Available for 5 Year Capital Plan Starting 1 January 2002 | \$907.10 |
| | \$907.10 |

| | |
|---|--------------------|
| Bank Balance for General Synod Expenses, Future AEC Expenses and the 5 Year Gracefield Camp & Conference Centre 1 January 2002 | |
| | \$21,784.94 |

| | |
|--|--------------------|
| Bank Statement Balance 31 December 2001 | \$39,667.04 |
| Add Outstanding Deposits - None | |
| | \$39,667.04 |
| Less Outstanding Cheques - #288 | \$70.00 |
| - #351 | 48.00 |
| - #362 | 362.06 |
| - #368 | 336.08 |
| - #369 | 2,565.96 |
| - #373 | 14,500.00 |
| | \$17,882.10 |
| Bank Balance 31 December 2001 | -17,882.10 |
| | \$21,784.94 |

| | |
|---|--------------------|
| Bank Balance 31 December 2001 | \$21,784.94 |
| 5 Year Capital Gracefield Camp & Conference Centre Plan | \$907.00 |
| Less: Money Remaining from PCC for AEC Stipend, Allowances & Expenses | \$5,422.55 |
| Available for Synod Expenses as of 1 January 2002 | \$15,455.39 |

L' EGLISE PRESBYTERIENNE AU CANADA
Le Synod du Québec et de l'Est de l'Ontario

THE PRESBYTERIAN CHURCH IN CANADA
The Synod of Québec and Eastern Ontario

Statement of Receipts and Disbursements
For the Period 1 January to 31 December 2001

| | Actual 2000 | Budget 2001 | Actual 2001 |
|--|------------------|-----------------|------------------|
| Receipts | | | |
| Presbytery Assessments | | | |
| Québec | \$3,613 | \$2,640 | \$2,640 |
| Montréal | 32,735 | 29,460 | 29,460 |
| Seaway-Glengarry | 16,902 | 15,020 | 15,020 |
| Ottawa | 29,336 | 25,750 | 25,750 |
| Lanark & Renfrew | 12,579 | 9,655 | 9,655 |
| Total Assessments | \$95,165 | \$82,525 | \$82,525 |
| Donations & Other Receipts | | | |
| Donations - Synod Debt | | | |
| Fort Colonge | | \$1,000 | |
| Parkwood, Ottawa | | 1,249 | |
| Received by Gracefield Camp & Conference Centre in 2000 | | 730 | |
| Taiwanese & Robert Campbell Presbyterian | | 177 | |
| Ross St Andrews | | 70 | |
| Presbytery of Montréal | \$25,197 | | |
| Presbytery of Ottawa | 20,000 | | |
| St. Andrew's, Vankleek Hill | 1,000 | | |
| Parkwood, Ottawa | 200 | | |
| Riverview Presbyterian | 80 | | |
| Leggatt's Point | 50 | | |
| Donation to GCCC Knox Crescent - Keningston 1st Presbyterian, Montréal | | 250 | |
| Received from St Johns-St Andrews for GCCC | | 100 | |
| Synod meeting | 192 | \$300 | 106 |
| Donations for Meals - Council and Committees | 118 | | |
| Refund of Bank Charges | 25 | | |
| Return of PYPS 2000 Advance | | 26 | |
| Goods & Services Tax Refund Received | | | |
| Donations: Transportation 2000 for Youth Conference | 1,800 | | |
| Donations: Transportation 2001 Triennium - Lanark & | | | |
| Renfrew Presbyterial | | 500 | |
| Loan from Assembly Council | | 20,000 | |
| Loan from St. Andrew's, St. Lambert | | 8,500 | |
| Total Donations & Other Receipts | \$48,662 | \$300 | \$32,707 |
| Total Receipts | \$143,827 | \$82,825 | \$115,232 |
| Disbursements | | | |
| Administration | | | |
| Synod Meeting | \$3,932 | \$3,500 | \$2,511 |
| Minutes | 742 | 900 | |
| Host and Miscellaneous Expenses | | 450 | |
| Disbursements sub-total | \$4,674 | \$4,850 | \$2,511 |
| Honoraria | | | |
| Clerk | \$1,600 | \$1,600 | \$1,600 |
| Treasurer | 800 | 800 | 800 |
| Audit/review | 100 | 100 | 100 |
| Fund Raising | 500 | | |
| Honoraria sub-total | \$3,000 | \$2,500 | \$2,500 |
| Disbursements (continued) | | | |

| | Actual 2000 | Budget 2001 | Actual 2001 |
|---|------------------|-----------------|------------------|
| Clerk's Office | | | |
| Photocopying, postage, communication | \$415 | \$800 | \$728 |
| Liability insurance | 877 | 900 | 1,863 |
| Conference | 500 | 250 | |
| Clerk's Office sub-total | \$1,792 | \$1,950 | \$2,591 |
| Committee Expenses | | | |
| Synod Council | \$1,592 | \$1,100 | \$1,576 |
| Congregational Life | 1,105 | 0 | |
| Youth (2001 Budget amended by Synod Council 24 May 2001) | | 800 | 969 |
| Mission/Outreach | 471 | 475 | 263 |
| Resource team on sexual abuse/harassment | | 500 | |
| Finance | 573 | 400 | 583 |
| Bank/cheque expenses | 177 | 50 | 157 |
| Gracefield Special Committee | 91 | | |
| Regional Staffing (2001 Budget amended by Synod Council 24 May 2001) | 584 | 1,800 | 2,080 |
| Past Moderator Synod Review | 19 | 0 | |
| Committee Expenses Sub-total | \$4,612 | \$5,125 | \$5,628 |
| Programme costs and Mission related grants | | | |
| Gracefield Camp & Conference Centre | | | |
| Operating Grant | \$40,000 | \$33,000 | \$33,000 |
| Special Debt Recovery Grant | | 14,500 | |
| 5 Year Capital Gracefield Camp & Conference Centre Plan | | | 1,700 |
| Gracefield Loan Repayment & Interest - PCC | 30,416 | 0 | |
| Church Loans Payments (St. Andrew/St. Paul, Montreal & St. Andrews, St. Lambert) | 5,000 | 10,000 | 10,000 |
| White Pine Loan (Last payment made in May 2001) | 33,860 | 13,800 | 15,695 |
| Assembly Council Loan Payment | | 14,500 | |
| Synod Finance Gracefield Camp & Conference Centre Expenses | | 271 | |
| Gracefield 2000 Deficit Transfer to GCCC | | | 250 |
| Camp d'action biblique | | | |
| Camp d'action biblique | 1,000 | 1,000 | 1,000 |
| Special Grant for Septic & Facility Upgrade (See Note 1) | 5,000 | 5,000 | 5,000 |
| Finance | | | |
| Reserve Fund | 1,500 | 0 | |
| Contingency | 3,852 | 100 | |
| Vie chretienne | 1,000 | 1,500 | 1,500 |
| Regional Staffing | | | |
| Eastern Ontario Area Education Consultant operating expenses (2001 Budget amended by Synod Council 24 May 2001) | | 500 | 0 |
| Québec Area Education Consultant operating expenses (2001 Budget amended by Synod Council 24 May 2001) | | 500 | 0 |
| Youth | | | |
| Youth Programs | 1,000 | 500 | |
| Triennium | 3,000 | 4,059 | |
| Sexual Abuse / Harassment | 1,500 | | |
| Programme costs and Mission related grants sub-total | \$123,129 | \$70,900 | \$101,975 |
| Total Disbursements | | | |
| | \$137,207 | \$85,325 | \$115,204 |
| Deficit/Surplus | | | |
| | \$6,620 | -\$2,500 | \$28 |

Note 1: First year of grant for \$5,000 in 2000, grant for \$5,000 per year in years 2001 & 2002 has been identified for the proposal. The Synod special grant will be used to contribute to projects to replace septic system and add to bathroom.

Appendix Page 18

Audited

L'EGLISE PRESBYTERIENNE AU CANADA
Le Synod du Québec et de l'Est de l'Ontario

THE PRESBYTERIAN CHURCH IN CANADA
The Synod of Québec and Eastern Ontario

Area Education Consultant

Funded by the Women's Missionary Society & the Presbyterian Church in Canada
For the Period 1 January to 31 December 2001

| | <u>Actual 1999</u> | <u>Budget 2000</u> | <u>Actual 2000</u> | <u>Actual 2001</u> |
|--|--------------------|--------------------|--------------------|--------------------|
| Receipts | | | | |
| PCC/WMS Grants for Regional Staffing Grants | \$56,810 | \$87,362 | \$13,954 | \$50,905 |
| Carried Forward into 2001 from 2000 | | | | 1,659 |
| Carried Forward from Money Received between 15 Sep 1999 and 31 Dec 1999 | | | 10,242 | |
| | 56,810 | \$87,362 | \$24,196 | \$52,564 |
| Total Available for AEC Contract, Stipend and Expenses | | | | |
| Disbursements | | | | |
| Area Education Consultant for Presbyteries of Montréal and Québec Stipend, Allowances and Expenses | 46,568 | \$87,362 | \$22,537 | \$30,637 |
| Area Education Consultant for Eastern Ontario Stipend, Allowances and Expenses | | | | \$16,504 |
| Total Disbursements | 46,568 | 87,362 | \$22,537 | \$47,141 |
| Net Surplus - for Area Education Consultant Activity | \$10,242 | \$0 | \$1,659 | \$5,423 |

Appendix Page 19

Audited

Receipts

| | |
|-----------------------------------|-----------------|
| Presbytery of Montréal | \$5,000 |
| S. Elisabeth Neelin | 5,000 |
| Parkwood, Ottawa | 3,773 |
| Synod of Quebec & Eastern Ontario | 1,700 |
| St. Paul's, Ottawa | 1,500 |
| Knox, Vankleek Hill | 1,000 |
| St. Andrew's, Kinburn | 1,000 |
| Trinity, Kanata | 1,000 |
| Erskine, Ottawa | 598 |
| Maisonneuve-St. Cambert's | 250 |
| St. Stephen's, Ottawa | 250 |
| Kenyon, Dunvegan | 200 |
| Knox, Westport | 200 |
| St. Andrew/St. Paul, Montréal | 100 |
| Dunbar, Morrisburg | 75 |
| Total Receipts | \$21,646 |

Disbursements

| | |
|---------------------------------------|-----------------|
| Fire Alarm | \$14,186 |
| Material for doors & stair enclosures | 4,736 |
| Power Generators | 1,818 |
| Total Disbursements | \$20,739 |

L'EGLISE PRESBYTERIENNE AU CANADA
Le Synod du Québec et de l'Est de l'Ontario

THE PRESBYTERIAN CHURCH IN CANADA
The Synod of Québec and Eastern Ontario

Balance Sheet
As at 30 September 2002

| | <u>As at 31 Dec 2001</u> | <u>As at 30 September 2002</u> |
|---|--------------------------|--------------------------------|
| Current Assets | | |
| Bank Account | \$21,785 | <u>\$21,685</u> |
| Goods and Service Tax Refund Receivable | 341 | <u>377</u> |
| Capital | | |
| Gracefield Camp & Conference Centre | 1 | <u>1</u> |
| Total Assets | <u>\$22,126</u> | <u>\$22,062</u> |
| Liabilities | | |
| Area Education Consultant Expenses - See AEC Statement of Receipts and Disbursements for more details (Presbyterian Church in Canada and the Women's Missionary Society (WMS) has given the Synod advanced AEC Expense funds that will be used to pay for future AEC Stipend and Allowances | \$5,423 | <u>\$7,165</u> |
| Area Education Consultant - Accrued Education Allowances | 841 | |
| 5 Year Capital Gracefield Camp & Conference Centre Plan | 907 | <u>3,463</u> |
| Presbyterian Church in Canada Loan for Gracefield | 5,500 | 0 |
| St. Andrew's, St. Lambert, Québec for Gracefield | 8,500 | <u>8,500</u> |
| Sub-Total Liabilities | <u>\$20,330</u> | <u>\$19,969</u> |
| Synod Debt related to Gracefield Camp & Conference Centre Operations: | | |
| St. Andrew/St. Paul Presbyterian Church, Montréal, Québec | 5,000 | 0 |
| Total Pre-1997 Gracefield Camp & Conference Centre Debt | <u>\$5,000</u> | <u>\$0</u> |
| Total Liabilities | <u>\$25,330</u> | <u>\$19,969</u> |
| Equity | <u>(\$3,203)</u> | <u>\$2,093</u> |
| Total Liabilities and Equity | <u>\$22,126</u> | <u>\$22,062</u> |

Appendix Page 21

L'ÉGLISE PRESBYTERIENNE AU CANADA
Le Synod du Québec et de l'Est de l'Ontario

THE PRESBYTERIAN CHURCH IN CANADA
The Synod of Québec and Eastern Ontario

Bank Reconciliation **Period Ending 30 September 2002**

| | |
|---|--------------------|
| Available from Bank Account 1 January 2002 | \$21,784.94 |
| Less Area Education Consultant Funds Available from January 2002 | -\$5,422.55 |
| Less: Five Year Gracefield Camp & Conference Centre Plan | -\$907.00 |
| Net Available in Bank Account for General Synod Expenses 1 January 2002 | \$15,455.39 |
| | |
| Synod Operations for 2002 | |
| Plus: Total Operating Receipts for 2002 | \$62,225.00 |
| Less: Total Disbursements for 2002 | -67,365.18 |
| Less: Reduction of Payable to Gracefield Camp & Conference Centre from 2001 | -100.00 |
| Surplus Available for Synod Operations Starting 1 October 2002 | -\$5,240.18 |
| | |
| Area Education Consultants (AEC) for 2002 | |
| Available from 2001 as at 31 December 2001 | \$5,472.55 |
| Total Receipts from Womens' Missionary Society in 2002 | 64,026.00 |
| Total Disbursements for AEC in 2002 | -61,442.31 |
| Surplus Available for Synod AEC Starting 1 October 2002 | \$8,006.24 |
| | |
| 5 Year Gracefield Camp & Conference Centre Capital Plan for 2002 | |
| Available from 2001 as at 31 December 2001 | \$907.00 |
| Receipts in 2002 | 11,061.12 |
| Total 5 Year Gracefield Capital Plan Disbursements for 2002 | -11,504.92 |
| Surplus Available for 5 Year Capital Plan Starting 1 October 2002 | \$3,463.20 |
| | |
| Bank Balance for General Synod Expenses, Future AEC Expenses and the 5 Year Gracefield Camp & Conference Centre 1 October 2002 | \$21,684.65 |
| | |
| Bank Statement Balance 30 September 2002 | \$28,912.96 |
| | |
| Outstanding Deposits | \$0.00 |
| | |
| Less Outstanding Cheques | \$70.00 |
| - #368 | 76.00 |
| - #474 | 76.00 |
| - #409 | 500.00 |
| - #475 | 124.32 |
| - #483 | 5,000.00 |
| - #484 | 132.99 |
| - #485 | 52.00 |
| - #486 | 42.00 |
| - #490 | 77.00 |
| - #492 | 34.00 |
| - #495 | 120.00 |
| | \$7,228.31 |
| Bank Balance 30 September 2002 | \$21,684.65 |
| | |
| Bank Balance 30 September 2002 | \$21,684.65 |
| | |
| Less: Money Remaining from PCC for AEC Stipend, Allowances & Expenses | \$8,006.24 |
| Less: 5 Year Capital Gracefield Camp & Conference Centre Plan | -\$3,463.00 |
| Available for Synod Expenses as of 1 October 2002 | \$10,215.41 |

L'EGLISE PRESBYTERIENNE AU CANADA
Le Synod du Québec et de l'Est de l'Ontario

THE PRESBYTERIAN CHURCH IN CANADA
The Synod of Québec and Eastern Ontario

Statement of Receipts and Disbursements
For the Period 1 January to 30 September 2002

| | Actual 2001 | Annual Budget 2002 | Actual to 30 Sep 2002 |
|--|-----------------|--------------------|-----------------------|
| Receipts | | | |
| Presbytery Assessments | | | |
| Québec | \$2,640 | \$2,480 | \$2,480 |
| Montréal | 29,460 | 29,160 | 21,870 |
| Seaway-Glengarry | 15,020 | 14,460 | 10,000 |
| Ottawa | 25,750 | 25,840 | 21,840 |
| Lanark & Renfrew | 5,635 | 10,660 | 6,000 |
| Total Assessments | \$82,525 | \$82,600 | \$62,190 |
| Donations & Other Receipts | | | |
| Donations - Congregations | \$3,226 | \$0 | \$0 |
| Donation to GCCC Knox Crescent - Kensington Isl Presbyterian, Montréal | 250 | | |
| Synod meeting | 106 | 300 | 0 |
| Return of PYPS 2000 Advance | 26 | 0 | 0 |
| Goods & Services Tax Relived Received | 0 | 0 | 0 |
| Donations: Transportation 2001 Triennium - Lanark & Renfrew | | | |
| Presbytery | 500 | 0 | 0 |
| Loan from Assembly Council | 20,000 | 0 | 0 |
| Loan from St. Andrew's, St. Lambert | 8,500 | 0 | 0 |
| Received from St Johns-St Andrews for GCCC | 100 | 0 | 0 |
| Refund of Insurance Premiums | 0 | 0 | 35 |
| Total Donations & Other Receipts | \$32,707 | \$300 | \$35 |
| Total Receipts | \$115,332 | \$82,900 | \$62,225 |
| Disbursements | | | |
| Administration | | | |
| Synod Meeting | \$1,691 | \$3,500 | \$0 |
| Minutes | 820 | 900 | 0 |
| Disbursements sub-total | \$2,511 | \$4,400 | \$0 |
| Honoraria | | | |
| Clerk | \$1,600 | \$1,600 | \$800 |
| Treasurer | 800 | 800 | 400 |
| Audit/Review | 130 | 100 | 100 |
| Honoraria sub-total | \$2,500 | \$3,500 | \$1,300 |
| Clerk's Office | | | |
| Photocopying, postage, communication | \$728 | \$800 | \$0 |
| Liability insurance | 1,861 | 900 | 0 |
| Conference | | 500 | 500 |
| Clerk's Office sub-total | \$2,591 | \$2,200 | \$500 |
| Disbursements (continued) | | | |
| Committee Expenses | | | |
| Synod Council | \$1,576 | \$1,100 | \$1,436 |
| Youth | 969 | 1,000 | 518 |
| Mission/Outreach | 263 | 500 | 570 |
| Resource team on sexual abuse/harassment | | 500 | 0 |
| Finance (including treasurer expenses) | 740 | 550 | 464 |
| Regional Staffing | 2,080 | 1,000 | 430 |
| Committee Expenses Sub-total | \$5,628 | \$4,650 | \$3,428 |
| Total Overhead Expenses | \$13,230 | \$13,750 | \$5,212 |

Appendix Page 23

| | Actual 2001 | Annual Budget 2002 | Actual to 30 Sep 2002 |
|--|------------------|--------------------|-----------------------|
| Programme costs and Mission related grants | | | |
| Gracefield Camp & Conference Centre | | | |
| Operating Grant | \$30,000 | \$36,000 | \$36,000 |
| Special Debt Recovery Grant | 14,500 | \$0 | \$0 |
| 5 Year Capital Gracefield Camp & Conference Centre Plan | 1,700 | 3,000 | 3,100 |
| Church Loans Payment - St. Andrew/St. Paul, Montréal | 10,000 | 5,000 | 5,000 |
| Church Loans Payment St. Lambert | 2,400 | 0 | 0 |
| White Pine Loan (Last payment made in May 2001) | 15,695 | 0 | 0 |
| Assembly Council Loan Payment | 14,500 | 1,600 | 5,500 |
| Synod Finance Gracefield Camp & Conference Centre Expenses | 271 | 400 | 437 |
| Gracefield 2000 Deficit Transfer to GCCC | 250 | \$0 | 0 |
| Total Gracefield Camp and Conference Centre | \$9,916 | \$48,400 | \$50,037 |
| Camp d'action biblique | | | |
| Camp d'action biblique | \$1,000 | \$1,000 | \$1,000 |
| Special Grant for Septic & Facility Upgrade (See Note 1) | 5,000 | 5,000 | 5,000 |
| Facility Upgrade Program | 0 | 3,000 | 3,000 |
| Total Camp d'action biblique | \$6,000 | \$9,000 | \$9,000 |
| Finance | | | |
| Reserve Fund | \$0 | \$4,000 | \$0 |
| Contingency | 0 | 650 | 0 |
| Total Finance | \$0 | \$4,650 | \$0 |
| Vie chrétienne | | | |
| | \$1,500 | \$1,500 | \$1,500 |
| Regional Staffing | | | |
| Eastern Ontario Area Education Consultant operating expenses | \$0 | \$1,300 | \$800 |
| Québec Area Education Consultant operating expenses | 0 | 1,300 | 800 |
| Total Regional Staffing | \$0 | \$2,600 | \$1,600 |
| Youth | | | |
| Youth Programs | \$500 | \$1,500 | \$0 |
| Triennium | 4,059 | 0 | 0 |
| FYPS | \$1,500 | \$3,000 | \$0 |
| Total Youth | \$4,559 | \$3,000 | \$0 |
| Sexual Abuse / Harassment | | | |
| Programme costs and Mission related grants sub-total | \$101,975 | \$69,150 | \$62,137 |
| Total Disbursements | \$115,304 | \$82,900 | \$67,365 |
| Surplus/(Deficit) | \$28 | \$0 | (\$5,140) |

Note 1: First two years of a grant for \$5,000 started in 2000, grant for \$5,000 in 2002 is the end of the current commitment. The Synod special grant will be used to contribute to projects to replace septic system and add to bathroom.

L'EGLISE PRESBYTERIENNE AU CANADA
Le Synod du Québec et de l'Est de l'Ontario

THE PRESBYTERIAN CHURCH IN CANADA
The Synod of Québec and Eastern Ontario

Area Education Consultant
Funded by the Women's Missionary Society & the Presbyterian Church in Canada
For the Period 1 January to 30 September 2002

| | Actual 2000 | Actual 2001 | Actual 2002 |
|---|-----------------|-----------------|-----------------|
| Receipts | | | |
| PCC/WMS Grants for Regional Staffing Grants | \$13,954 | \$50,905 | \$64,826 |
| Carried Forward into the New Year | 10,242 | 1,659 | 3,423 |
| Total Available for ABC Contract, Stipend and Expenses | \$24,196 | \$52,564 | \$68,449 |
| Disbursements | | | |
| Area Education Consultant for Presbyteries of Montréal and Québec Stipend, Allowances and Expenses | \$22,537 | \$30,637 | \$31,503 |
| Area Education Consultant for Eastern Ontario Stipend, Allowances and Expenses | | \$16,504 | \$9,939 |
| Total Disbursements | \$22,537 | \$47,141 | \$61,442 |
| Net Surplus - for Area Education Consultant Activity | \$1,659 | \$5,423 | \$8,006 |

L'EGLISE PRESBYTERIENNE AU CANADA THE PRESBYTERIAN CHURCH IN CANADA
Le Synod du Québec et de l'Est de l'Ontario The Synod of Quebec and Eastern Ontario

5 Year Gracefield Camp & Conference Centre Capital Plan
For the Period 1 January to 30 September 2002

| Receipts | <u>Actual Annual 2001</u> | <u>Actual to 30 September 2002</u> | <u>Pledges for 2002</u> |
|---|---------------------------|------------------------------------|-------------------------|
| <u>Presbytery of Montréal</u> | <u>\$5,000</u> | <u>50</u> | <u>\$0</u> |
| <u>S. Elizabeth Neelin, Ottawa</u> | <u>5,000</u> | <u>0</u> | <u>\$5,000</u> |
| <u>Parkwood, Ottawa</u> | <u>3,773</u> | <u>1,642</u> | <u>0</u> |
| <u>Synod of Quebec & Eastern Ontario</u> | <u>1,700</u> | <u>3,000</u> | <u>3,000</u> |
| <u>St. Paul's, Ottawa</u> | <u>1,500</u> | <u>1,500</u> | <u>1,500</u> |
| <u>Knox, Vanier Hill</u> | <u>1,000</u> | <u>1,000</u> | <u>1,000</u> |
| <u>St. Andrew's, Kinburn</u> | <u>1,000</u> | <u>1,000</u> | <u>1,000</u> |
| <u>Trinity, Kanata</u> | <u>1,000</u> | <u>0</u> | <u>1,000</u> |
| <u>St. Andrew's, Ottawa</u> | <u>0</u> | <u>1,000</u> | <u>1,000</u> |
| <u>Carried Forward from Surplus as at 31 Dec 2001</u> | <u>0</u> | <u>907</u> | <u>0</u> |
| <u>Erskine, Ottawa</u> | <u>598</u> | <u>0</u> | <u>0</u> |
| <u>Maisonneuve-St. Cuthbert's, Montréal</u> | <u>250</u> | <u>0</u> | <u>0</u> |
| <u>St. Stephen's, Ottawa</u> | <u>250</u> | <u>0</u> | <u>500</u> |
| <u>Kenyon, Dunnigan</u> | <u>200</u> | <u>200</u> | <u>200</u> |
| <u>Knox, Westport</u> | <u>200</u> | <u>250</u> | <u>0</u> |
| <u>St. James St. Andrews, Monkland</u> | <u>0</u> | <u>100</u> | <u>0</u> |
| <u>St. Andrew/St. Paul, Montréal</u> | <u>100</u> | <u>0</u> | <u>0</u> |
| <u>Dundar, Morrisburg</u> | <u>75</u> | <u>0</u> | <u>25</u> |
| <u>Betty Parker (nee Mack)</u> | <u>0</u> | <u>500</u> | <u>0</u> |
| <u>Knox, Morrisburg</u> | <u>0</u> | <u>222</u> | <u>0</u> |
| <u>St. Andrew's, St. Lambert, Québec</u> | <u>0</u> | <u>210</u> | <u>0</u> |
| <u>St. Columba-By-the-Lake, Québec</u> | <u>0</u> | <u>139</u> | <u>0</u> |
| <u>St. Paul's, Winchester</u> | <u>0</u> | <u>73</u> | <u>0</u> |
| <u>St. Timothy's, Ottawa</u> | <u>0</u> | <u>0</u> | <u>1,250</u> |
| <u>St. John's, Cornwall</u> | <u>0</u> | <u>0</u> | <u>1,000</u> |
| <u>Lorna J. Van Mossel</u> | <u>0</u> | <u>200</u> | <u>0</u> |
| <u>Leggett's Point</u> | <u>0</u> | <u>25</u> | <u>0</u> |
| Total Receipts | \$21,646 | \$11,968 | \$16,525 |

| Disbursements | <u>\$0</u> | <u>\$1,660</u> |
|--|-----------------|----------------|
| <u>Exterior Emergency Exit</u> | <u>\$0</u> | <u>\$1,660</u> |
| <u>Boathouse Docks</u> | <u>0</u> | <u>1,689</u> |
| <u>Canoe Trailer</u> | <u>0</u> | <u>2,900</u> |
| <u>Mattresses</u> | <u>0</u> | <u>2,256</u> |
| <u>Fire Alarm</u> | <u>\$14,186</u> | <u>50</u> |
| <u>Material for doors & stair enclosures</u> | <u>4,736</u> | <u>0</u> |
| <u>Power Generators</u> | <u>1,818</u> | <u>0</u> |
| Total Disbursements | \$20,739 | \$8,505 |

| | | |
|--|--------------|----------------|
| 5 Year Gracefield Camp & Conference Centre Capital Plan Reserve | <u>\$907</u> | <u>\$3,463</u> |
|--|--------------|----------------|

THE PRESBYTERIAN CHURCH IN CANADA

SYNOD OF QUEBEC AND EASTERN ONTARIO

FINANCE COMMITTEE REPORT TO SYNOD - OCTOBER 18/19, 2002

THIS REPORT WAS PREPARED AFTER THE SYNOD COUNCIL MEETING ON SEPTEMBER 26th. BOTH THE 2003 BUDGET AND THE 5 YEAR FORECAST WILL BE SUBJECT TO CHANGES MADE BY THE SYNOD THIS MONTH.

The following form part of this report:

- (1) Synod finance statement to December 31, 2001 (7 pages)
- (2) Synod finance statement to August 31, 2002 (6 pages)
- (3) Synod budget for 2003 (2 pages)
- (4) Five year financial forecast for Synod (1 page)
- (5) 5 year Major Maintenance and Capital Projects program for Gracefield (1 Page)

FINANCIAL STATEMENT TO DECEMBER 31, 2001

MOTION: That the financial statement to December 31, 2001 be received for information.

Highlights + All Presbyteries honoured their assessments - thanks
 + \$14,500 was forwarded to Gracefield for debt recovery
 + Money continues to flow through the Synod's book from Toronto for AEC salaries and benefits.

APPOINTMENT OF AUDITOR

MOTION: That Synod appoint Mr. Jack Hoye to review the 2002 statements. If Mr. Hoye is unable to act on this matter, the Synod gives the Finance Committee power to issue to appoint an alternative.

John P. Druse

FINANCIAL STATEMENT TO AUGUST 31, 2002

MOTION: That the financial statement to ~~August 31~~ ^{Sept 30}, 2002 be received for information.

Highlights + 60% of the allocations were received by August 31, 2002 ^{Sept 30} John P.
 + The balance of the loan from St. Andrew & St. Paul, Montreal was repaid in September.
 + The final payment of the Gracefield grant was also paid in September.
 + We expect the revenues this year will exceed expenditures, the surplus will be applied to the reserve fund.
 + All the loans for the Gracefield debt in the 1990's have been paid off.
 + The September 30, 2002 statement will be available at the meeting.

BUDGET FOR 2003

MOTION: That the proposed budget for 2003 dated September 27 be approved.

Highlights + The total budget continues to be reduced, this year by \$3,500 less than forecast last year.
 + Expenses for AEC staff subject to a review related to Synod's responsibilities.

John P. Druse
 - later meeting
 defor.

cont'd

FINANCE COMMITTEE REPORT (continued)

FIVE YEAR FINANCIAL FORECAST

MOTION: That the 5 year financial forecast for 2003 - 2007 for Synod be received for information.

Highlights + It is projected that the annual budget will continue to decrease unless some unexpected expense comes along.

+ The triennium is a questionable expense in future years as PCC has cancelled involvement in this program.

Barclay

FIVE YEAR MAJOR MAINTENANCE AND CAPITAL PROJECTS PROGRAM FOR GRACEFIELD

MOTION: That the summary report of the program dated September 1, 2002 be received for information.

John P. (Dawson)

Highlights + A photo board will be displayed at the registration desk and will be circulated during the review of the report.

+ The program has been well received but requires the support of additional congregations.

+ We do appreciate the support the program has received from congregations and individuals.

+ In particular, the support of St. Andrew's, Ottawa for their generous support for the activity pavilion of \$7,500 in 2001 and \$3,200 this year.

+ The pavilion is scheduled to be constructed the first of October.

A separate report entitled "DIRECTOR'S COTTAGE" will be presented as part of the Gracefield Operating Committee report.

We are continuing to improve the financial position of Synod for which we appreciate the support of presbyteries for their assessments, for the ongoing support of congregations and individuals, and also for the committees and their control of expenditures.

John M. Paul

Convenor - Synod Finance Committee

DRAFT BUDGET FOR 2003

| PRESBYTERY ASSESSMENTS | Based on \$ base | | Budget | Budget |
|--|------------------|-------|------------------|--------------|
| | 2002 | 2003 | 2002 | 2003 |
| Quebec | 3.0% | 3.9% | \$ 2,480. | \$ 3110 |
| Montreal | 35.3 | 33.0% | 29,160 | 26335 |
| Seaway - Glengarry | 17.5 | 17.9% | 14,460 | 14285 |
| Ottawa | 31.3 | 31.2% | 25,840 | 24900 |
| Lanark - Renfrew | 12.9 | 14.0% | 10,660 | 11170 |
| DISBURSEMENTS | 100% | 100% | \$ 82,600 | \$ 79,800 |
| <u>Administration</u> | | | | |
| Synod Meeting Minutes | | | (1) 3,500 900 | 2,200 800 |
| | | | 4,400 | 3,000 |
| <u>Honoraria</u> | | | | |
| Clerk | | | 1,600 | 1,600 |
| Treasurer | | | 800 | 800 |
| Audit/Review | | | 100 | 100 |
| | | | 2,500 | 2,500 |
| <u>Clerk's Office</u> | | | | |
| Photo Copying, Postage, Communications | | | 800 | 800 |
| Liability Insurance | | | 900 | 900 |
| Conference | | | (2) 500 | 0 |
| | | | 2,200 | 1,700 |
| <u>Committee Expenses</u> | | | | |
| Synod Council | | | 1,100 | 1,700 |
| Youth | | | 1,000 | 1,000 |
| Sexual Abuse/Harassment | | | 500 | 500 |
| Mission / Outreach | | | 500 | 700 |
| Finance | | | 550 | 700 |
| Regional Staffing | | | 1,000 | 1,000 |
| | | | 4,650 | 5,600 |
| <u>Programme Costs and Related Grants</u> | | | | |
| <u>Gracefield Camp and Conference Centre</u> | | | | |
| Operating Grant | | | 36,000 | 39,000 |
| 5 Year Major Maintenance & Capital Projects | | | 3,000 | 5,500 |
| St. Andrew/St. Paul Loan | | | 5,000 | 0 |
| Assembly Council Loan Payment | | | 1,600 | 0 |
| St. Andrew's, St. Lambert | | | 2,400 | 3,500 |
| Synod Finance Committee Expenses | | | 400 | 400 |
| | | | 48,400 | 48,400 |
| <u>Camp d'action biblique</u> | | | | |
| Operating Grant | | | 1,000 | 1,000 |
| Special Grant for Septic System | | | 5,000 | 0 |
| Facility Upgrade Program | | | 3,000 | 3,000 |
| | | | 9,000 | 4,000 |
| | | | | 4,000 |

FIVE YEAR FINANCIAL FORECAST

| | 2003 | 2004 | 2005 | 2006 | 2007 | 2008 |
|-------------------------|------|---------|------|---------|------|---------|
| 1 <u>Administration</u> | 3000 | 3000 | 3000 | 3000 | 3000 | 3000 |
| 2 <u>Honoraria</u> | 2500 | 2500 | 2500 | 2500 | 2500 | 2500 |
| 3 <u>Clerk's Office</u> | 1700 | 2200(1) | 1700 | 2200(1) | 1700 | 2200(1) |

Committee Expenses

| | | | | | | |
|----------------------------------|------|------|------|------|------|------|
| 4 Synod Council | 1700 | 1700 | 1700 | 1700 | 1700 | 1700 |
| 5 Youth | 1000 | 1000 | 1000 | 1000 | 1000 | 1000 |
| 6 Mission / Outreach | 700 | 500 | 500 | 500 | 500 | 500 |
| 7 Sexual Abuse / Harassment | 500 | 500 | 500 | 500 | 500 | 500 |
| 8 Financial (incl. bank charges) | 700 | 700 | 700 | 700 | 700 | 700 |
| 9 Regional Staffing | 1000 | 500 | 500 | 500 | 500 | 500 |

Program Costs & Related GrantsGracefield

| | | | | | | |
|-------------------------------|-------|-------|-------|---------|---------|---------|
| 10 Operating Grant | 39000 | 40000 | 40000 | 40000 | 40000 | 40000 |
| 11 Synod Expenses | 400 | 400 | 400 | 400 | 400 | 400 |
| 12 5 Year Maintenance Program | 5500 | 5500 | 5500 | 5500(2) | 5500(2) | 5500(2) |
| 13 Loan - St. Lambert(3) | 3500 | 3500 | 0 | 0 | 0 | 0 |

Camp d'action biblique

| | | | | | | |
|--------------------------------|------|------|------|------|------|------|
| 14 Operating Grant | 1000 | 1000 | 1000 | 1000 | 1000 | 1000 |
| 14(a) Facility Upgrade Program | 3000 | | | | | |

Finance

| | | | | | | |
|-----------------|------|------|------|---|---|---|
| 15 Reserve Fund | 4000 | 4000 | 3000 | 0 | 0 | 0 |
|-----------------|------|------|------|---|---|---|

Vie chretienne

| | | | | | | |
|----------|------|------|------|------|------|------|
| 16 Grant | 1500 | 1500 | 1500 | 1500 | 1500 | 1500 |
|----------|------|------|------|------|------|------|

Regional Staffing

| | | | | | | |
|----------------------------|------|------|------|------|------|------|
| 17 Quebec AEC Expenses | 1300 | 1300 | 1300 | 1300 | 1300 | 1300 |
| 18 E. Ontario AEC Expenses | 1300 | 1300 | 1300 | 1300 | 1300 | 1300 |

Youth

| | | | | | | |
|------------------------------|------|------|------|------|------|------|
| 19 Program | 1000 | 1500 | 1500 | 1500 | 1500 | 1500 |
| 20 PYPS | 1000 | 1500 | 1500 | 1500 | 1500 | 1500 |
| 21 Rise Up Canadian Youth(4) | 2000 | 0 | 0 | 3000 | 0 | 0 |
| 22 Triennium(4) | | 3000 | 0 | 0 | 3000 | 0 |

Sexual Abuse / Harassment

| | | | | | | |
|-----------------------|------|---|------|---|------|---|
| 23 Training Allowance | 2500 | 0 | 2500 | 0 | 2500 | 0 |
|-----------------------|------|---|------|---|------|---|

| | | | | | | |
|-------------------------------------|--------------|--------------|--------------|--------------|--------------|--------------|
| TOTAL ESTIMATED EXPENSES (5) | 79800 | 77100 | 71600 | 69600 | 71600 | 66600 |
|-------------------------------------|--------------|--------------|--------------|--------------|--------------|--------------|

| | | | | | | |
|-------------------------------|--------------|--------------|--------------|--------------|--------------|--------------|
| PROJECTED RESERVES (6) | 23500 | 27500 | 30500 | 30500 | 30500 | 30500 |
|-------------------------------|--------------|--------------|--------------|--------------|--------------|--------------|

Notes: (1) Clerk's Conference every two years.

(2) Post 5 year program

(3) Loan for White Pine Upgrade 2001 - \$8500

(4) Program every three years

(5) In '97-\$68890; in '98-\$87450; in '99-\$70410; in '00-\$95465; in '01-\$85385

(6) This figure should be maintained at \$30,000 minimum.

in '02-\$82900

| | | | |
|---|-------|-----------|-------|
| <u>Finance</u> | | | |
| Reserve Fund | 4,000 | 4,000 | |
| Contingency | 650 | 0 | (7) |
| | 4,650 | 4,000 | 4,000 |
| <u>Vie chretienne</u> | 1,500 | 1,500 | |
| | 1,500 | 1,500 | 1,500 |
| <u>Regional Staffing</u> | | | |
| Eastern Ontario A.E.C. Operating Expenses | 1,300 | 1,300 | |
| Quebec A.E.C. Operating Expenses | 1,300 | 1,300 | |
| | 2,600 | 2,600 | 2,600 |
| <u>Youth</u> | | | |
| Youth Programs | 1,500 | 1,000 | |
| PYPS | 1,500 | 1,000 | |
| Rise up Canadian Youth | 0 | 2,000 | |
| | 3,000 | 4,000 | 4,000 |
| <u>Sexual Abuse / Harassment</u> | 0 | 2,500 | |
| | 0 | 2,500 | 2,500 |
| | | \$ 79,800 | (8) |

(1) Over budgeted for 2002.

(2) Once every two years

(3) Council costs have increased

(4) Increased \$500 from last years forecast

(5) Balance of loan to be paid in 2004

(6) No additional funds requested for 2003 - \$3,000 approved by Synod.

(7) This line no longer required now that we have a reserve

(8) This figure proposed in last years forecast was \$79,800

**FIVE YEAR
MAJOR MAINTENANCE AND CAPITAL PROJECTS PROGRAM
Administered by the Synod Finance Committee**

September 1, 2002

WE UPDATE AND CIRCULATE THE FOLLOWING INFORMATION FROM TIME TO TIME TO INFORM THE SUPPORTERS OF THE PROGRAM HOW THEIR CONTRIBUTIONS ARE BEING USED. WE ALSO HOPE THAT IT WILL ENCOURAGE OTHER INDIVIDUALS AND CONGREGATIONS TO SUPPORT THIS VERY WORTHY CAUSE.

IF INDIVIDUALS OR CONGREGATIONS WISH TO MAKE A PLEDGE FOR THE YEARS 2002 - 2005 PLEASE ADVISE JOHN M. PAUL - CONVENOR SYNOD FINANCE COMMITTEE, 2366 TOBIN AVE. OTTAWA K2C 1K2. (613) 828-2176.

IN ADDITION TO FINANCIAL SUPPORT WE COVET YOUR PRAYERS FOR THE CAMP, CAMPERS, LEADERS AND THE PROGRAM THAT HAS DEVELOPED INTO A YEAR ROUND OPERATION.

This program was initiated as a result of a strategy meeting held at Gracefield Camp and Conference Centre (GCC) in November 2000. It is intended to run up to and including 2005. The Synod Finance Committee is working closely with the GCCC Property Committee to determine priorities and financial requirements.

In 2001 over \$31,000 was raised - a personal donation of \$5,000, congregations \$18,400, Presbytery of Montreal \$5,000 and \$1,700 from Synod. We considered this to be a good start for the first year. The funds were used for:

| | |
|--|-------------|
| - A fire alarm system in White Pine Lodge (WPL). | \$14,200 |
| - Fire rated enclosures for stairways, new fire rated bedroom doors and two new storage rooms in WPL | \$ 4,700 + |
| - Purchase of 2 - 5kw generators for emergency power | 1,900 |
| - Repair of retaining wall at lake in front of Beaver Lodge | \$ 1,000 |
| - Funds held at GCCC for activity facility from St. Andrew's, Ottawa | # 7,500 (1) |
| - Forwarded to 2002 program | 900 |

Pledges for this year are - \$5,000 from an individual, \$11,700 congregations, \$3,000 Synod and \$900 from 2001 - total \$20,600. In addition to the pledges we have received \$3,400 in other donations. Completed or planned for 2002 are:

| | |
|---|--------------|
| - 25 mattresses for the cabins and 3 docks for the waterfront | \$ 4,000 |
| - New exit door and stair from second floor of WPL | \$ 2,000 + |
| - Trailer for 8 canoes | 3,000 |
| - Craft hut, tuck shop and activity area (total area 60'x24') | \$ 8,000 (1) |
| # required by Quebec building inspector | \$ 11,000 |

(1) to be built in October. # St. Andrew's also donated \$3,200 this year.

Here is a list of capital projects totalling \$120,000. Projects may be added or deleted as funds become available and/or priorities change.

| | |
|---|---------------|
| - Projects completed in 2001 | \$21,800 |
| - Projects completed or planned for 2002 (see above) | 17,000 20,000 |
| - 3/4 ton truck | 15,000 |
| - Program Equipment (not canoes) | 10,000 |
| - Replace underground wiring to tent and trailer area | 10,000 |
| - Winter storage building for canoes / summer activity area | 10,000 |
| - Miscellaneous building upgrades | 36,200 33,000 |

After several years of limited maintenance, we anticipate it will require approximately \$16,000 / year to catch up.

\$80,000

The objective is to raise \$200,000. Of this we have received or have pledges for \$96,000. With the support and prayers of individuals, congregations, presbyteries and synod we will achieve our objective. Donations should be made out to "Synod of Quebec and Eastern Ontario" and sent to David Milne - Synod Treasurer, 57 Parkmount, Nepean ON K2H 5T3. Receipts will be sent to individuals for tax purposes.

Today we benefit from the foresight of people 40 years ago who obtained this facility we affectionately call GRACEFIELD. As a result of this program we will be able to pass on to future generations a BETTER GRACEFIELD.

WHAT IS NEW AT GARCEFIELD ??

A 1440 square foot activity pavilion will be ready for the 2003 camping season. This is the achievement of a dream, a significant financial contribution and a lot of hard work.

It has an open area in the centre of 768 square feet (32'x24'), large enough to accomodate 48 campers at picnic tables for activities especially on rainy days.

At either end are enclosed rooms, 336 square feet each (14'x24') with white vinyl siding and green trimmed windows and doors to match White Pine Lodge.

The east room will be a replacement for the existing craft hut while the west room although initially to be used for storage and winter sports equipment has a pass thru window for future use as a tuck shop.

The entire area is on a concrete slab with footings down to bed rock and an asphalt shingled roof. We hired a contractor from Maniwaki to excavate and pour the concrete.

It all started when someone saw a pavilion in the states at a campsite and brought the idea back. In July last year a design was developed based on a footprint of 24'x50'. The final design developed earlier this year increased the facility to 60' long with no internal columns.

Another initiating factor was a contribution from St. Andrew's, Ottawa of \$7,500 last year + interest increased that amount to \$7,800. This year they added \$3,200 for the project. The pavilion was on the Synod's priorities list in their "5 year Major Maintenance and Capital Projects" program. It was decided to proceed with the additional support of \$11,000 from the 5 year program to cover the total cost of approximately \$22,000, \$15 / sq ft.

On July 1, 2002 as part of the 40th. anniversary of the camp there was a sod turning ceremony for the pavilion with John Pinck and infant son representing St. Andrew's and myself representing the Synod doing the honours.

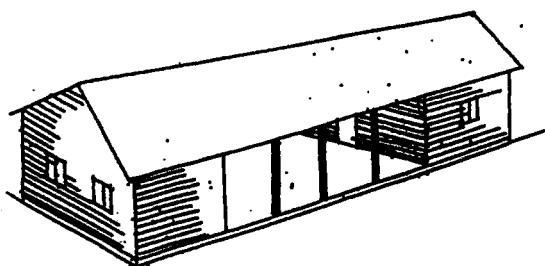
On September 30 volunteers descended on the site to work until October 4. Meals and accomodation were provided by the camp. 9 volunteers from St. Paul's, Ottawa, 2 from St. Stephen's, Ottawa, 1 from St. Andrew's, Aylmer and a tent and trailer occupant from Masham, Quebec. The volunteers averaged 8 per day over the 5 days with a workday of approximately 9 hours. On October 4 the pavilion was finished except for the vinyl siding and roof shingles. This work will be completed in October. Power for lighting and receptacles is provided with a new underground feeder from White Pine Lodge.

This is a prime example of what can be achieved with support from a congregation, volunteers and funding from the Synod's 5 year program.

The 5 year program started in January 2001 and has been financially supported by 1 presbytery, 21 congregations and 3 individuals. With their continued support and other congregations getting on board, we can see other important projects being achieved at Gracefield Camp and Conference Centre.

Keep us in your prayers.

John M. Paul
Convenor - Synod Finance Committee.



THIS REPORT WAS PRESENTED TO THE SYNOD COUNCIL ON SEPTEMBER 26, 2002.
THE COUNCIL AGREED THAT IT BE PRESENTED TO THE SYNOD FOR THEIR APPROVAL.

GRACEFIELD CAMP AND CONFERENCE CENTRE

DIRECTOR'S COTTAGE

25 September 2002

It has recently been drawn to my attention that the cottage being used year round by the director's is and has been for some time in poor condition. This concern has not been raised by either of the directors but by others on the GOC, GOC Finance, and GOC Property committee.

As background information, attached find a 2 page article entitled "Living with the Director's Cottage" by D. Herbert in January 2000. Also attached is a sketch drawing of the cottage, 695 square feet, as you can see it is very small for year round accomodation. It has a very limited crawl space.

On September 11,2002 I was in Gracefield and had been asked by the chair of the property committee to check the cottage as it was settling in the middle. In fact the support under the floor between the kitchen and living room has dropped 5-6". An attempt will be made this fall to correct this problem.

Based on a detailed look at the cottage and the crawl space, it is my opinion that to raise it and put a proper foundation under it would be very expensive and we would still have a poor facility. I would support replacing it possibly as early as next year but in 2004 at the latest.

I understand that the GOC is proposing a fund raising drive to replace the cottage. We expect to have some funds available from the existing 5 year program to assist with the cost. Depending on the solution we are likely looking at \$70 - 80,000 dollars.

As, the GCCC is a year round operation, it is necessary to have full time residents.

I would suggest that the proposal to replace the cottage be presented to the Synod meeting next month and have them endorse the replacement and the raising of the funds from a list of 5000 individuals and grant awarding organizations. The 5 year Major Maintenance and Capital Projects program would continue to solicit support from the congregations in the Synod. This project would be a cash up front with no outstanding debt on completion. In order to have a meaningful discussion at the Synod the information should be circulated in advance with the package to the commissioners.

John M. Paul.

LIVING WITH THE DIRECTOR'S COTTAGE

12 January 2000

Description

The cottage consists of 613 square feet of liveable space, and contains a living room, a kitchen/dining room, a small bathroom, a pantry, a small bedroom, a large bedroom, a closet and a screened porch. There is a single room "hut" near by, and a log shed. It has its own water pump and septic system. Except for the large bedroom added when WPL was built, it was intended to be a summer cottage and nothing more.

Improvements

Don Rees, former property & maintenance convener, went to a lot of effort to upgrade the facilities in the fall of 1995 to make them more habitable. With a team of volunteers, he insulated, rewired and installed heat in the hut where Lynda lived and insulated the small bedroom where George lived. Don also helped set up the loft bed we bought for George so there would be space for a desk and dresser in the small bedroom. Don acquired good quality used stove and fridge to replace the ones that were not functioning. He added insulation under the cottage to keep the pump warmer and began installing wire mesh and gravel around the perimeter of the cottage to reduce the free run of rodents. (Only one side was completed.) Don also vented the clothes dryer to the outside with a mesh covered vent. We would have been miserable without what Don did that first year, and we are very grateful.

I repaired the large hole in the shower wall that was broken to fix a burst water pipe. We have covered the screens on the porch with plastic, installed plastic over the picture window, and added space heaters under the cottage. Our friend Tom installed a split circuit in the kitchen and exterior lighting on the cottage and the hut. Last spring Mark and Alan powered routed the sewer pipe and swapped toilets so now the toilet flushes most of the time without plunging. We have learned a lot about living with the cottage, and now that the family has shrunk to just two of us, it has the potential of being made comfortable.

Foundation

The cottage is perched on a hunk of Precambrian Shield on one edge and a few stone blocks on the others. It is sagging in the centre (I estimate it is about 6 degrees off level) and tipping generally toward the lake. Besides expecting the piano to land in the crawl space one day, this has impact on the sewage pipe.

- doors don't close or don't fit properly
- sewer pipe is trying to drain up hill and may be cracked
- crawl space is always damp and moldy from various leaks and smells from animal habitation
- crawl space is very tight fit. I'm about the only one who can or will go under there, and I use a coverall and carbon filter face mask
- rodents run freely through the cottage. We catch 2-4 a week in the spring, summer and fall.

Water

The intake is positioned so that a lot of particulate matter gets sucked in, with the following consequences:

- water is not potable; bacteria clings to particulate matter, so we haul in spring water
- faucet washers need replaced frequently, and they nearly always drip; they just get ground with the debris
- washing machine cold water intake gets clogged about every 10 loads; solenoid seized up once: I replaced it, but I've just about given up washing at the cottage because of impact on septic system, both the leaks and over-charging the holding tank

11 SEP 2002: LAST TIME
THE WASHER BROKE DOWN,
I DECIDED IT WASN'T WORTH

Water pipes and the pump freeze easily. We've worked out a formula:

- outside temperature of -5 C, turn on heating tape and first space heater
- at -10 C, plug in space heater under bathroom;
- at -15 C, plug in space heater that blows directly at pump
- at -20 C, fill buckets, crank up the heat in the bathroom, and drip the faucets. If there's a wind,

- count on not having water in the morning
• always, always drain the shower riser

I have extension cords strung around in the crawl space with plugs coming up through the floor by with the dryer vent. I check them at the beginning of every winter season, but I am concerned about what the animals do to the cables. This year I found 3 feet of one cable buried in damp soil. Last year there was a short. The 220v baseboard heater that Don acquired still needs to be installed under the cottage. It would reduce energy consumption and be safer. Without better sealing around the perimeter and more insulation, it still may not be enough to replace all the other space heaters.

The good news is that we haven't had any burst water pipes except for one small one under the sink during the ice storm, and one in the bathroom wall that had been patched with rubber hose. When it gave way last spring Mark replaced it with copper pipe.

Septic system

The system can't seem to handle more than two showers in a day or more than one load of laundry in a week or we get bad smells. I don't think the plumbing is vented--at least I haven't located any vent pipes. Lynda hiked all the way to WPL for most of her toilet needs, just to reduce the load. Particular problems include

- drain pipe under bath tub is cracked from too much freezing. The leak keeps the crawl space damp. We keep a space heater going under there in winter so the problem doesn't get worse and so the tub and toilet will drain.
- garden spot next to the cottage outside the bathroom is wet all the time--may be sewage or may be the leaky water pipe in the wall (that's why there is a hole in the cottage wall at that point; we think we have it fixed now)
- septic capacity appears to be limited. Whether it's too small or getting too old I don't know. We try to limit water use and don't flush until we really need to.

Heating

The reason we wrapped the porch in plastic and put plastic film over some of the windows is to reduce drafts. There are still lots of cold spots (like at the computer where I'm sitting now). That 220v baseboard heater mentioned above might help. We don't use the fireplace because it loses too much heat from the room. Energy consumption at the cottage is ridiculously high: \$1644 in the last twelve months. Most of that goes to heating and keeping the plumbing from freezing.

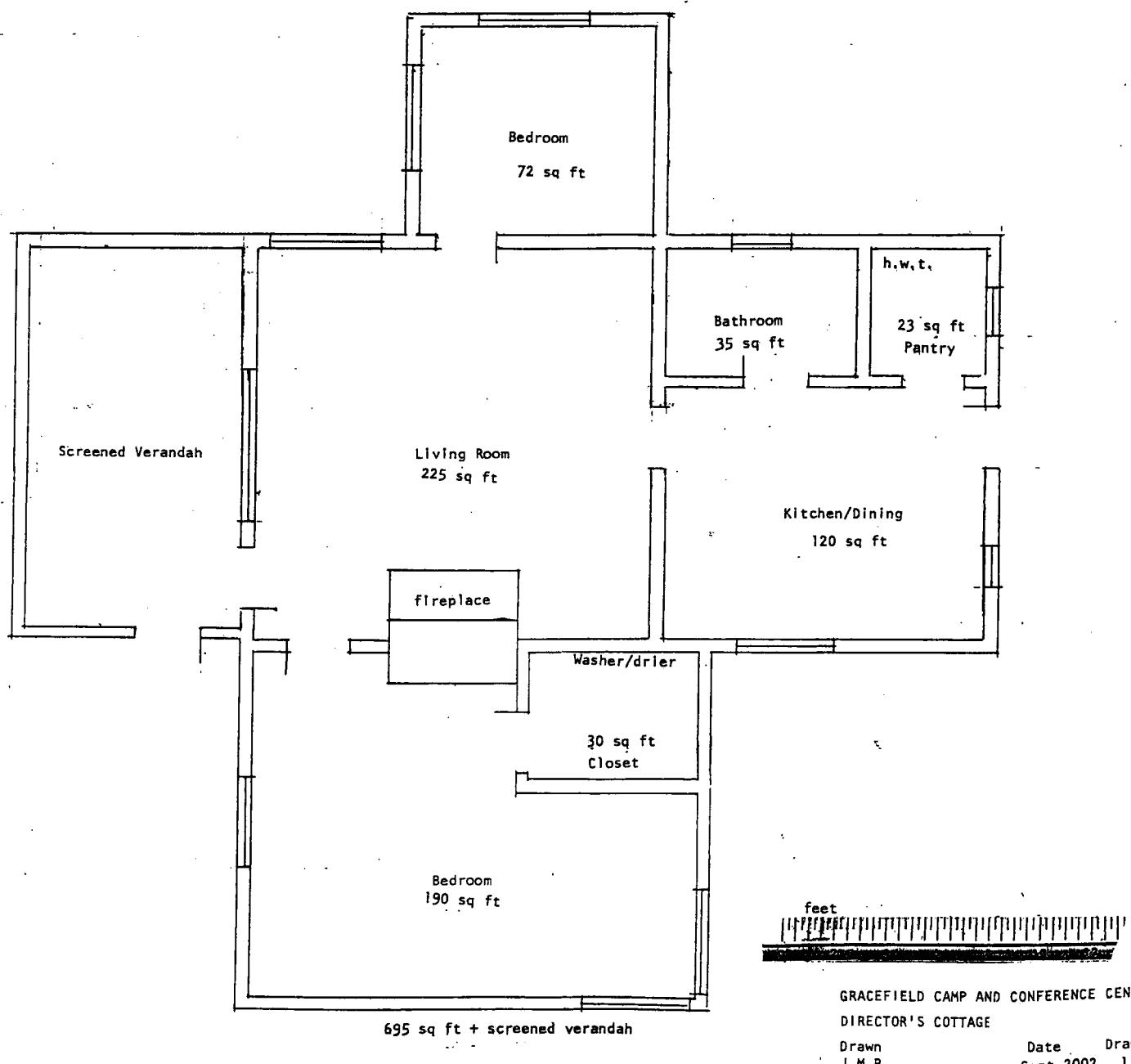
Roofing

Don told us 5 years ago to re-shingle the roofs. Shingles are in poor condition and growing an interesting array of lichens. I think the hut is most urgent. We will need that space for storing heirlooms after we sell the house in TO. There is mold growing on the walls inside, perhaps because of roofing problems. The cottage is probably more important because of greater potential damage.

Closing notes

The condition of the cottage came as a shock to some people this fall, and I'm sorry about that. Some may wonder why we haven't hollered sooner or louder. Don made a lot of improvements, and once I got a stove and fridge, I backed off. Then there was the lack of money. The Cottage doesn't generate income for the camp, so it was a lower priority in our minds. We're keen campers, so we can put up with a lot to enjoy Gracefield's beauty. Also, believe it or not, Alan and I have lived in worse: as part of our religious order experience we have lived in west side Chicago slums, cubicles in an old office tower, church attics and pantries. We've always put the mission ahead of personal comfort, but I wouldn't want anyone else to make a commitment to living in this place without foreknowledge. We spent our first six weeks on the job at Gracefield living in our tent trailer, and had no idea what the cottage was going to be like until the day the moving truck arrived. We hated to put our kids through it. It's a good thing they were old enough to cope, and that Don saved them from freezing.

D. Herbert



Report of the Synod Mission and Outreach Committee

This committee has met twice during 2002. In early June, and recently on September 10th. At the June meeting, Conveners of Mission Committees of all five presbyteries were invited to attend and to share the mission and outreach work being carried out in their congregations and presbyteries. What was shared was an impressive number of projects, reflecting the diversity of communities within our synod.

The committee has also explored widening the vision of the committee to include, for example, inviting those who are working in the funded projects to talk on their goals and hopes, or again, encouraging and providing opportunities for synod-wide events.

At the meeting on September 10th, the committee agreed to make the following recommendations re: the Robert Fund requests and the Grant Requests to Canada Ministries for 2003.

**ROBERT FUND
PROPOSED DISTRIBUTION FOR 2003**

| Group | approved 2002 | based on \$8,000 | based on \$10,000 | based on \$12,000 |
|------------------------------|-----------------|---------------------|----------------------|----------------------|
| Mission St-Paul (Sherbrooke) | \$1,000 | \$600 | \$1,000 | \$1,500 |
| Camp d'Action Biblique | \$1,000 | \$600 | \$1,000 | \$1,500 |
| La Vie Chrétienne | \$7,000 | \$6,200 | \$7,000 | \$7,500 |
| Mission Montreal | \$1,000 | \$600 | \$1,000 | \$1,500 |
| TOTALS | \$10,000 | \$8,000 | \$10,000 | \$12,000 |

Note on the Robert Fund

This fund was established in 1951 from the estate of Mr. William Robert and his sister, Sarah, both then deceased. They had been members of St. Edward's Presbyterian Church in Beauharnois, Quebec. In their last will and testament they provided that one half of the residue of their estate be given to the Presbyterian Church in Canada. The Montreal Trust Co. was appointed trustee and to invest this bequest. From this investment one third of the income is to be used annually for "religious and charitable schemes in the Province of Quebec."

Over the last few years, interest rates being what they are, the amount of monies available for distribution has decreased from \$14,000 in 1998, \$12,000 in 1999 to \$10,000 in 2002. Since exact figures have not yet been forecast for next year, the chart above spells out the grant requests based on three possible amounts.

Recommendation 1: That the grant requests from the Robert Fund for 2003 be approved.

CANADA MINISTRIES GRANT REQUESTS

Appendix Page 38

| PRESBYTERY | APPROVED | 2002 | | 2003 | | 2004 | |
|--------------------------|----------|-------------|-----------|-------------|-----------|-------------|-----------|
| | | CM Forecast | Requested | CM Forecast | Requested | CM Forecast | Requested |
| OTTAWA | | | | | | | |
| Carleton Chaplaincy | \$3,200 | \$3,200 | \$4,000 | \$ 3,200 | \$4,000 | \$4,000 | |
| Greenview | 22,972 | 15,500 | 15,235 | 9,000 | 8,500 | 8,500 | |
| Francophone | 5,000 | 5,000 | 5,000 | - | 5,000 | 5,000 | |
| Aylmer | 2,500 | 2,500 | 2,500 | | 2,500 | 2,500 | |
| QUEBEC | | | | | | | |
| Inverness | 1,500 | 1,500 | 1,500 | 1,500 | 1,500 | 1,500 | |
| Scotstown | 1,000 | 1,000 | 1,500 | 1,000 | 1,000 | 1,000 | |
| Leggatt's Point | 1,500 | 1,500 | 1,500 | 1,500 | 1,500 | 1,500 | |
| Sherbrooke | 31,756 | 32,140 | 32,140 | 32,598 | 32,598 | 32,598 | |
| (Francophone) | | | | | | | |
| 2nd worker 25% | 9,405 | 9,522 | 9,522 | 9,678 | 9,678 | 9,678 | |
| MONTREAL | | | | | | | |
| Eglise St. Luc | 48,461 | 49,127 | 49,127 | 49,512 | 49,512 | 49,512 | |
| McGill Chaplaincy | 3,000 | 3,000 | 3,000 | 3,000 | 3,000 | 3,000 | |
| Action Réfugiés | 27,630 | 27,773 | 27,773 | 27,923 | 27,923 | 27,923 | |
| Tyndale - Program | 22,146 | 22,500 | 22,500 | 22,415 | 22,415 | 22,415 | |
| director | | | | | | | |
| Tyndale - Exec. Director | 23,500 | 23,500 | 23,500 | 23,500 | 23,500 | 23,500 | |
| Concordia Chaplaincy | 3,000 | 3,000 | 3,000 | 3,000 | 3,000 | 3,000 | |
| | | | | | | | |
| | 180,648 | | | | | | |
| | | | | | | | |
| | 195,626 | | | | | | |

Recommendation 2. That the Synod Grant Requests for 2003 be approved.

Synod Youth Committee Report

Committee members:

Peter Rombeek (chair), Christine Ball (Ottawa Presbytery Representative, Synod Staff), Anita Mack (Montréal Rep, Synod Staff), Gwendolin Lam, Nadine Fafard (Québec Rep, Camp d'action biblique), Donna McIlveen (Seaway-Glengarry Rep), Dorothy Herbert (Gracefield). Currently vacant: Lanark-Renfrew Rep & Presbyterian Young Peoples Society (PYPS) Rep

Contact List:

we are still working on getting a contact person in every congregation to pass on youth related information to. If you don't think your church is on the list, please contact your Presbytery Representative (see committee membership)

CY 2003 bursary:

The aim is to encourage leadership development in the area of Youth Ministry. Priority will be given to lay people involved in youth ministry. The deadline is November 30. Interested people can contact Peter Rombeek: ce@StAndrewsOttawa.ca or (613) 294-6146.

Presbyterian Young Peoples Society (PYPS):

The year started out well with an executive of youth under the leadership of Michael Munnik. Although all highly committee people (to many things) they managed to pull off several events. Due to shifting priorities, many of the youth are no longer able to serve on the executive. There is currently a leadership vacuum.

The Synod Youth Committee decided that the PYPS retreats are worthwhile events and has decided to organize the October retreat that may be held last weekend. This was to be done with us enlisting the help of interested youth and shepherding them along. We were thinking of reducing the number of retreats per year to two: October and May.

We mailed out a newsletter in November as a follow-up to their Thanksgiving retreat.

We held a Skating Party & Coffee House at St. Giles in Ottawa on January 19. It served both as a reunion for regulars and as an opportunity for younger youth to see what was happening.

The February Retreat was held at Grace, Orleans. The speakers were Christine Ball & Anita Mack. Due to a lack of registrations, and regulars being confirmed elsewhere, the May retreat was cancelled.

The October retreat will be/was at Knox, Morrisburg, with Tim Bruneau as the speaker.

Root & Wings:

is a retreat aimed at those 19-30. The aim is to explore reformed faith and what is a Presbyterian. Rev. Derek MacLeod and Dr. Joe McLelland will be the speakers. The conference will be held Nov 15-17 at the Youth Impact Centre in Montréal (2800 Bossuet). Funding has been assisted by Wynford Drive and the Synod PYPS. Cost of \$20, registration Anita Mack: anitamack@sympatico.ca or (450) 923-0794.

OTHTWKO (Other Things Happening That We Know Of):

Montreal Presbytery Youth Service: Three services are scheduled for this fall. Anita Mack is the contact person.

Ottawa Presbytery Youth Service: Services will be held on the last Sunday of the month (except Christmas and Easter) at St. Stephen's, Ottawa, starting at 7.

Canada Youth 2003: check your PC pack or www.presbypcan.ca/2003
Both camps have programs.

**Synod of Quebec and Eastern Ontario
W.M.S. Synodical Report**

In spite of the decline in membership of the groups, the attendance at the two Synodical meetings this year has been encouraging. It is also encouraging to see in the publication, “*Still Moving - 2001-2002*”, the amount of money given to W.M.S. by our dedicated members. I hope each delegate will pick up a copy of this publication and share the information with your home church.

The Annual Meeting, held in Perth in April, used as the theme “*Certain Women Amazed Us*”. This is the title of the W.M.S. history to be published this fall. The Rev. Rosemary Doran, a past-president of the W.M.S., was our speaker. Several members took part in a role-play that Rosemary had written.

The Fall Rally was held at Morrisburg in October with the Rev. Sarah Kim, the executive secretary of W.M.S., as speaker. The theme was “*Still Sharing the Story*”, based on the 2002-2003 Flames initiative “*Active Evangelism*”. We also enjoyed a fun time when the ladies from the Montreal Presbyterial presented a challenging game show, “*Jeopardy*”.

We all left with a feeling of encouragement, ready to be involved with our church body, to actively share the story of Jesus Christ.

Sheila Paterson

REPORT OF REGIONAL STAFF COMMITTEE
TO THE SYNOD OF QUEBEC & EASTERN ONTARIO
October 18th-19th

The Regional Staff Committee has held two meetings this year. The first on February 14th, 2002 and the second on September 4th, 2002.

At the meeting on September 4th, Bill Maclellan, a recently appointed representative from Synod, sent his regrets and resignation. The convener was instructed to ask Dan DeSilva of Westminster Presbyterian Church in Dollard des Ormeaux, Quebec, if he would consider representing the Synod on this Committee, pending the Synod's approval. He said he would be pleased to serve.

Recommendation: That Dan DeSilva be appointed as a Synod representative for the Regional Staffing Committee.

Druse Bryan, who has served on the Committee for six years, also resigned at the September meeting. Druse has served the Committee well and her leaving will be a real loss. Her replacement will be an appointment by the Synodical.

The convener receives monthly reports from both regional staff people. It was suggested at the last meeting that perhaps the whole Committee should receive these reports. It was agreed that this should be done but that reports be made every two months instead of monthly.

Both Christina Ball and Anita Mack have been kept busy with workshops, youth work, Vacation Bible Camps, etc. The Committee set aside time for evaluating their work at the February 14th meeting. The Committee was in agreement that both Anita and Christina were doing splendid work and that the decision to divide the Synod and have two part-time workers instead of one is a great improvement.

The committee recognizes that looking after regional staff stipend and expenses takes a great deal of time and effort. We wish to thank David Milne for his work in this regard. The monthly cheques always include a meticulous statement with a full explanation of the break-down of both stipend and expenses. We have a diligent committee for which we are grateful. Most of all our thanks go to our two efficient and creative Christian Education Co-ordinators, Christina Ball and Anita Mack, who are doing such fine work in this Synod.

Respectfully submitted,

Lois Klempa

To the Venerable, the Synod of Quebec and Eastern Ontario

I am very pleased to be able to bring you this report on Gracefield Camp and Conference Centre. Please find enclosed, this report and a copy of our end of August Balance Sheet. The Gracefield Finance Committee is working hard to have a year end forecast and 2003 budget sheet available for Synod.

First, in terms of finances, we are experiencing one of the strongest financial pictures at Gracefield in recent memory. We are expecting to not only meet our budget now, but to surpass it. Now whether that is by \$200.00, or \$2,000.00 is a little bit hard to predict at this point, given that we still have the Fall season to go through, but the biggest hurdle, the summer program with its large expenses, has been successfully completed. It should also be noted that there were some extra budget expenses of approximately \$5,000.00 (increased insurance costs, and fundraising consultant fees) that have been absorbed by the budget as well. We are also in the unique position of having enough cash on hand to pay all of our bills without having to rely on the "line of credit" with the bank. This will be the first time in present GOC memory that this will have taken place.

Secondly, and of at least equal importance, is that we have had a tremendous summer program. Let us celebrate together the nearly 270 children who experienced the fun of Gracefield and heard the Good News of God's love in Christ, from the counsellors, during the Bible Studies, Campfires and daily devotions. Let us thank Alan and Dorothy Herbert for their successful leadership and the staff and counsellors for their singular devotion to God and to the children who came to Gracefield. We owe them our thanks for having given from their enthusiasm and youth so that our young people and church children and our (40) campership children could have a tremendous camping experience.

Some notable points of interest from the summer are the success of our Night Owl camp where breakfast was at lunchtime, lunch at suppertime, and suppertime at night...you maybe get the picture of how teenagers would like this new initiative! Because of demand we had to add an additional canoe trip. In short, almost all of the camps were full and most had waiting lists. Family camp was generally well attended, one being led by the Rev. Dr. Art Van Seaters and one by the Rev's Linda and David Whitehead.

The 40th anniversary was well attended, financially positive, and from general consensus well appreciated. At the weekend we began the process of creating historical scrapbooks from participants. We are still looking for input from any one who may have items to give us to improve our historical records.

It would appear that making some of the changes we told you about last year have had a positive impact on attaining our numbers this year. We decreased overall staffing by the equivalent of seven positions, as well as instituting an early bird discount and credit card installments. We feel the costs of these offerings allowed for more flexibility and incentive for early registrations. But we are also convinced that many congregations in the Synod stepped up their emphasis on Christian camping for their children and young people and for this we are truly thankful.

Your Gracefield Operating Committee has already completed its camp schedule and staffing model (with an increase of three positions) for next year. A copy of the camp schedule for 2003 will be available at Synod for those who may be interested. We intend for 2003 to build on our two tier camping program (ie. Residential, and Adventure camping) until we have fully developed these two distinct and popular forms of summer camping. Our longer range goal is to further develop our canoe tripping program. There is no reason why with our relatively close proximity to many lakes and "white water" rivers that we may not eventually attain a tripping program such as at Camp Iona (Presbyterian) in Bala, Ontario. Over the years Iona has become a nationally recognised tripping camp with incredible expertise and experience in this increasingly popular recreational experience.

Of note on the property end is the construction of the new Picnic/Craft Hut/Rainy Day Pavilion. This is the first significant building erected on the site since the completion of Phase Two of White Pine Lodge. The concrete was professionally poured and our thanks go to John Paul and a volunteer construction crew from across the Synod (including his home church, St. Pauls Ottawa) who put the building up. Our significant thanks goes to the congregation of St. Andrew's (downtown Ottawa) and to contributions from the Five Year Capital Campaign for the fulfilment of this very necessary project at Gracefield.

Fall bookings are looking good and holding their own, and most of the winter weekends are already booked except for March 14-16.

Fundraising is to become a strong element of our future goals for Gracefield Camp and Conference Centre. The need for adequate and ongoing financial stability as well as necessary upgrades to facilities to meet the growing demands of

both summer and off-season usage of Gracefield, by our churches and other charitable groups, necessitates our attention to fundraising. We are becoming increasingly well known in various communities especially for our excellent location and hospitality, but we are having to turn down larger groups of 50 or more every year because we lack sufficient accommodations in the shoulder seasons. As well, our Director's "cottage" is not an acceptable winterized accommodation for our Directors. We must deal with this at our earliest opportunity.

One consistent and ongoing challenge is to recruit sufficient members for the Gracefield Operating Committee. This is not a new challenge. It would be extremely helpful if members of other Presbyteries and/or appointees from Synod could be found to help serve on the Operating Committee. Our numbers are small for the amount of work that must be done and oversight required. There are six GOC meetings per year (5 in Ottawa, and 1 at Gracefield), they begin at 7:15pm and end at 10:00pm. There are also many opportunities for sub-committee members who wouldn't have to attend GOC meetings if desired. As always, we are looking for people from many disciplines and with varied interests and skills.

In conclusion, let me thank the Presbytery of Ottawa for their oversight and the Synod for their ongoing support of Gracefield. The success of this year is your success for this is your Camp and Conference centre. Thank you for promoting the camp and sending us your children this year. Together let us celebrate what God has done and anticipate the future with our hope and trust also placed in God's providence for this wonderful mission front which is Gracefield Camp and Conference Centre.

Yours in Christ,
Rev. John Wilson, Convenor

Appendix Page 45

31 August '02

ASSETS**Current Assets**

| | |
|---------------------------------------|------------------|
| 1001 · CAISSE POPULAIRE # 34138 | 15,090.11 |
| 1002 · CAISSE POPULAIRE # 34663 | 193.41 |
| 1004 · SHARE (C.POP.GRACEF.2 ACCOUNT) | <u>10.00</u> |
| Total Bank Accounts | 15,293.52 |

Accounts Receivable

| | |
|----------------------------------|-----------------|
| 1200 · Accounts Receivable | 1,108.00 |
| 2382 · G.S.T. RECEIVABLE | 1,107.19 |
| 2397 · Q.S.T. RECEIVABLE | <u>1,109.91</u> |
| Total Accounts Receivable | 3,323.10 |

TOTAL CURRENT ASSETS**18,616.62****LIABILITIES & Net Assets****Liabilities**

| | |
|---------------------------------------|------------------|
| 2000 · ACCOUNTS PAYABLE | 6,532.98 |
| Total Accounts Payable | 6,532.98 |
| Other Current Liabilities | |
| 2100 · PAYROLL LIABILITIES | 2,415.00 |
| 2399 · Partnership Fund | 2,015.03 |
| 2401 · DEFERRED REVENUE | 7,728.25 |
| 2402 · Continuing Education Allowance | <u>1,836.50</u> |
| Current Liabilities | 20,527.74 |

Net Assets

| | |
|-----------------------------------|---------------------------|
| 2301 · RESTRICTED JEMIMA RAE FUND | 13,092.82 |
| 2302 · St. Andrew's (Ottawa) Fund | 7,818.75 |
| net equity - operations | <u>(22,822.69)</u> |

| | |
|-------------------|-------------------|
| Net Assets | (1,911.12) |
|-------------------|-------------------|

Total Liabilities & Net Assets**18,616.62**

Gracefield Operating Committee - Voting Members

Effective October 5, 2002

| Name & Mailing Address | Phone: Res, Bus, Fax | Congregation, E-mail, Sub-committee |
|---|--|--|
| Buie, Bruce 32 Northridge Box 71 R.R. 2 Woodlawn, ON K0A 3M0 | 2000 R: (613) 832-3263 | Kinburn, St. Andrew's cbbuie@yahoo.com Property & Maintenance (Convener) LR |
| Cottrell, Doug 48 Huntsman Crescent Kanata, ON, K2M 1C4 | 1998 R: (613) 592-1711 B: (613) 763-7722 | Kanata, Trinity dwcottrell@rogers.com Property & Maintenance OT |
| Flett, Terry 4192 Ninth Line R.R. #6 Gloucester, ON K1G 3N4 | 2002 R: (613) 822-1652 | Gloucester, Gloucester joan_born_flett@ocdsb.edu.on.ca Property & Maintenance OT |
| Fraser, Rev. Milton 80 Daniel St. N. Arnprior, ON K7S 2K8 | 2001 R: (613) 622-5950 B: (613) 623-5531 F: (613) 623-0559 | Arnprior, St. Andrew's standrew@storm.ca OT |
| Gemmell, Pamela 316 Fairmont Avenue Ottawa, ON K1Y 1Y8 | 2000 R: (613) 728-6965 | Ottawa, St. Stephen's pamela_gemmell@ocdsb.edu.on.ca Program & Personnel (Convener) OT |
| Hong, Wally 84 Grenadier Way Nepean, ON K2J 4L6 | 2002 R: (613) 825-2333 | Nepean, Greenview light@rogers.com OT |
| Higgs Nesbitt, Sandy 2748 Baseline Rd. Ottawa, ON, K2H 7B4 | 1993 R: (613) 829-0790 B: (613) 954-7896 F: (613) 941-0869 | Ottawa, St. Timothy's mnesbitt@storm.ca Publicity OT |
| Inglis, Norman 24 Welkin Crescent Nepean, ON K1M 0E6 | 2000 R: (613) 224-7069 B: (613) 232-1592 F: (613) 238-5519 | Ottawa, St. Stephen's ninglis@cyberus.ca Finance (Convener) OT |
| Kilgour, Rt. Hon. David 118 Lisgar Road Ottawa, ON K1M 0E6 | 2001 R: (613) 747-7854 B: (613) 995-8695 B: (613) 992-6560 (Lyne) | Ottawa, Westminster dkilgour@istar.ca OT |
| Leith, A. Malcolm 711 Island Park Drive Ottawa, ON K1Y 0B8 | 2001 R: (613) 729-9255 | Ottawa, St. Stephen's mleith@magma.ca Finance, GOC Treasurer OT |
| Nesbitt, Mark 2748 Baseline Rd. Ottawa, ON, K2H 7B4 | 1993 R: (613) 829-0790 B: (613) 729-3384 F: (613) 729-4793 | Ottawa, St. Paul's mnesbitt@storm.ca Program & Personnel, Property & Maintenance OT |
| Pinck, Anna 426 Arlington Ave Ottawa, ON K1R 6Z8 | 2002 R: (613) 233-7447 | Ottawa, St. Andrew's queenannal@yahoo.com Publicity & Fundraising OT |
| Wilson, Rev. John 579 Parkdale Avenue Ottawa, ON K1Y 4K1 | 2000 R: (613) 225-7088 B: (613) 728-0558 F: (613) 728-8440 | Ottawa, St. Stephen's wilsontwin@igs.net Convener OT |

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Gracefield Operating Committee - Non-voting Members

Effective October 5, 2002

| Name & Mailing Address | Phone: Res, Bus, Fax | Congregation, E-mail, Sub-ctte, Office |
|--|---|---|
| Ball, Christine 2001 81 McLennan Way Kanata, ON K2L 2T3 | R: (613) 836-9658 | Westminster <u>cball@magma.ca</u> AEC Eastern Ontario |
| Herbert, Alan 1995 Box 420, Gracefield, PQ, J0X 1W0 | R: (819) 463-2210 B: (819) 463-2465 F: (819) 463-4918 | Gracefield Camp <u>camp.gracefield@ireseau.com</u> Managing Co-Director |
| Herbert, Dorothy 1995 Box 420, Gracefield, PQ, J0X 1W0 | R: (819) 463-2210 B: (819) 463-2465 F: (819) 463-4918 | Gracefield Camp <u>camp.gracefield@ireseau.com</u> Managing Co-Director |
| Mack, Anita 1997 285 River St. Lambert, QC, J4P 1E5 | R: (450) 923-0794 F: (450) 671-1862 | St. Lambert, St. Andrew's <u>anitamack@sympatico.ca</u> AEC Quebec |

FOR
GRACEFIELD CAMP AND CONFERENCE CENTRE (GCC)

As a result of correspondence circulated to the Clerks of Presbyteries and Sessions dated 29 August 2002 from the GOC entitled "Fundraising Project" and a letter circulated to congregations that are financially supporting the Synod's "5 Year Major Maintenance and Capital Projects" program dated 30 September 2002, there is some confusion regarding fundraising as it relates to the GCCC.

This joint communication of the GOC and Synod Finance is intended to clarify the matter of fundraising for GCCC in the Synod.

The Synod's 5 Year Major Maintenance and Capital Projects program was initiated in January 2001 and has directed its requests for funds to the congregations. As a result, over \$30,000 was received in 2001 and we estimate approximately \$25,000 this year. It is intended to continue soliciting support from congregations only for this program. It should be noted that although they were not solicited, one presbytery and 3 individuals have donated to the program. The original target was for \$40,000/year. As you can see, we are falling short of that goal. We need support from additional congregations in order to be successful.

The GOC is in the process of developing a long range plan for GCCC. They will be meeting on January 3-5, 2003, to develop a Master Plan for capital projects required by the camp.

Their funding will be solicited from some 5000 individuals who support or have supported the camp in the past and from grant awarding agencies (i.e. government, industry and business). Congregations will not be solicited during the time the Synod's 5 Year Major Maintenance and Capital Projects is in operation.

The GOC has already identified the Director's cottage as the first capital project of their program. The cottage requires replacement. After this phase is complete, they will set their sights on other capital projects such as phase 3 of White Pine Lodge. The preliminary estimate to replace the cottage is \$75,000.

To the extend possible, the 5 year Synod program will assist in the financing of the GOC's capital program.

Existing fundraising programs of GOC will continue with the congregations such as their Easter program and support for camperships.

All future fundraising in the Synod will be fully co-ordinated between the GOC and Synod Finance Committee.

John Wilson
Convenor, GOC

John M. Paul
Convenor, Synod Finance Committee

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Gracefield's "Bringing Vision to Life" Campaign

At this time, the Gracefield Operating Committee wishes to introduce to the Synod some of the details of our proposed fund-raising campaign which we are calling "Bringing Vision to Life". It is our intention to have a two pronged thrust to our fund-raising campaign among our Gracefield friends and Government and Granting organizations.

We encourage congregations and Presbyteries to support Synod's 5 year Major Maintenance and Capital Campaign. Contributions for this program should be sent to the Synod Treasurer.

- 1 - Support for ongoing renovations to Beaver Lodge - \$25,000.
- 2 - Upgrades to Jolly Roger - \$25,000.
- 3 - Purchase of a "pre-owned" 3/4 ton truck - \$15,000.
- 4 - Purchase of program equipment (other than canoes) - \$10,000.
- 5 - Construction of winter storage building for canoes - \$10,000.
- 6 - Upgrade the wiring to the Tent and Trailer sites - \$10,000.
- 7 - Funds to provide 'catch-up' on the general camp maintenance - \$16,000/yr

The reason for the "Bringing Vision to Life" Campaign will focus on our need to raise additional capital for important ventures not linked to Synod's 5 year Major Maintenance and Capital Campaign through individual Contributors and Government and Granting Foundations Needs such as:

- 1 Director's Cottage replacement - \$75,000.00
- 2 Water Filtration System - up to \$40,000.00
- 3 Construction of additional accommodation for staff - \$35,000
- 4 Establishment of a permanent fund-raising program - approximately \$15,000/year
- 5 Re-establish/Maintain donations to Operations
- 6 Phase 3 of white Pine Lodge - construction of additional dining/meeting facilities and increasing overnight accommodation in White Pine to 50 people - \$450,000.00

Reasons for our campaign.

The Director's cottage.

The Director's cottage replacement need" has been adequately explained in the article prepared by John Paul.

Water Filtration System

Following the tragic events at Walkerton, we were notified by the Quebec Government that new and quite stringent guidelines would be forthcoming for water quality

for all organisations serving more than 20 people. The Gracefield Operating Committee agrees that water quality is important and is moving along within Ministry of Quebec time lines to prepare for a new and improved water filtration system. Unfortunately our first proposal for an ultraviolet system (accepted in Ontario and costing around \$7,000) was not acceptable to the Ministry, so we must now move towards contracting an engineer to provide a report.

Additional Staff Housing

Present staff housing is extremely tight. We need to look at the possibility of building additional cabins for summer staff. If we continue to increase our numbers of campers, additional staff will be needed based on accepted staff/camper ratios.

Permanent Fundraising Campaign

The ongoing needs both operational and capital which a growing camp experiences must have a permanent fundraising committee. There are start up costs for donor computer programs, office supplies, and we hope to be able to have a part time employee (approximately 20 hrs/wk) to administer the program under our Fundraising Committee. We also hope to develop an endowment fund program for Gracefield in the future.

Reestablish donations to Operations

Over the last couple of years, donations to the ongoing operations of Gracefield from individuals and congregations has decreased. We need to encourage those who have given in the past to reaffirm their givings to our continuing operational needs.

Phase Three of White Pine Lodge

In its original design, White Pine Lodge was to have included an additional large room for meetings and other camp related needs. Recently, the need for additional rooms for larger church and group bookings has alerted us to the need to provide more rooms for larger groups. We turn down at least 10 groups/year because we can't accommodate more than 18 people double occupancy (36 with 4/room). Now this represents a significant amount of lost revenue, not so much because of the room rentals, but for the meals we can provide. We make our money on the meals, and the more meals we can serve, the greater the profit for the Centre.

Where we lack with both groups and our summer program is in space. For groups using White Pine in the fall/winter/spring, they must stop whatever they are doing so that tables can be set and meals prepared, etc. All groups would benefit from a separate meeting facility. But nowhere is the need for an additional room more evident than in the summer program. With an additional room we could have the young campers in one room and have a separate dining facility for our summer guests and tent and trailer patrons. Because of large numbers of young people in the dining hall, the noise level has been a large reason why guests have been going into town for meals instead of coming to eat at White Pine...this continues to be a financial loss. As well, we can always use more rainy day space for group work.

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The Reverend Hamish M. Kennedy, M.A., B.D.

The Rev. Hamish Kennedy, of Ottawa, Ontario, passed away peacefully on Saturday, June 29th, 2002. He was the husband for 52 years of the late Elizabeth M. Galloway and of Audrey Cavell. Mr. Kennedy was born in Scotland where he entered the ministry of the Church of Scotland. He held pastorates at Rosebank, Nairn; and North Kelvinside, Glasgow before moving to Canada to become minister of Maisonneuve-St. Cuthbert's Church in Montreal. He later was called to St. Giles Church, Ottawa from where he retired February 8, 1986. He was named Minister Emeritus of the St. Giles congregation. In his retirement years he served as interim moderator for the former Cushman Presbyterian Church in Hull, Quebec.

The Reverend Lloyd Raymond Smith, B.A., M.DIV.

The Rev. Lloyd Raymond Smith, affectionately known as "Brother Lloyd" was called home on December 18, 2001 when he succumbed to cancer after a short illness in his 80th year.

In 1939 he studied at the University of New Brunswick and in 1940 and 1941 he was part of a gospel team. In 1948 he went to Gordon Divinity School in Brookline, Massachusetts, graduating with a Bachelor of Divinity degree. He returned to a five-point charge near Moncton, New Brunswick. In 1964 he went to Toronto and Ottawa to teach English as a second language. During this period his wife, Mary, died. After a time he married Claire and continued teaching until retirement in 1985.

He was granted recognition by the Presbyterian General Assembly in 1974. This returned him to pulpit supply, preaching in various locations which included Finch and Vernon in Ontario where he received a call. Other pulpit supply duties took him to Dunvegan and then to Ingleside in the same area.

In 1988 he received a call from St. Matthew's, Ingleside and served that congregation until 1998. He was heard to say, "I value the life that I have been given."

The Reverend James Philip Schissler

The Reverend James Philip Schissler went to be with our Lord on Saturday, April 20, 2002 in his ninety-third year.

Phil was born in Victoria Harbour, Ontario on June 11, 1909. He graduated from the University of Toronto in 1929 with a degree in mechanical engineering and worked for 10 years at Acme Screw and Gear in Toronto. In 1939 Phil married Alice Scully, and they were blessed with two daughters, Mary and Maureen. That same year he also responded to a call from our Lord and returned to school, this time to study theology at Knox College. From 1939-1942 he served as a student in Buckhorn, Ontario. He was then appointed to serve as an ordained missionary in Assiniboia, Saskatchewan. In 1947 Phil was called to St. Andrew's, Swift Current and in 1950 he received a call to Innerkip and Ratho in the Presbytery of Paris, Ontario. In 1963 he received a call from the congregation in West Flamborough in the Presbytery of Hamilton. His last call was received from St. Paul's, Kemptville in 1972 where he served until his retirement in 1977.